



WASHOE COUNTY

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CM/ACM JS
Finance CH/DN
DA JG
Risk Mgt. n/a
HR n/a
Other n/a

STAFF REPORT BOARD MEETING DATE: 6/28/2016

DATE: 5/25/2016
TO: Board of County Commissioners
FROM: The 911 Emergency Response Advisory Committee
THROUGH: Craig Betts, CIO
Washoe County Technology Services Department,
775-328-2355, cbetts@washoecounty.us

SUBJECT: The 911 Emergency Response Advisory Committee recommends that the Board of County Commissioners approve the Travel/Training Budget request for up to two (2) individuals from each of the three (3) primary Public Safety Answering Points (PSAPs) to attend up to a total of four (4) Public Safety Training Courses in an amount not to exceed [\$40,000.00] for travel, and not to exceed [\$20,000] for seminars and training, for Fiscal Year 2016-2017. Total expenditures not to exceed [\$60,000], to be funded within the adopted operating budgets of the E911 Fund. (All Commission Districts)

SUMMARY

This Travel/Training request is for an amount not to exceed \$60,000.00 for fiscal year 2016-2017. Total expenditures are to be funded within the adopted operating budgets of the E911 Fund. The request is for funding up to two (2) individuals from each of the three (3) primary PSAPs to attend up to a total of four (4) Public Safety Training Courses: 1) APCO International Annual Conference 2016, August 13 through 16, 2016 in Orlando, Florida; 2) Tri-CON 2017 Annual Training Conference, date and location to be determined; 3) IAED Navigator Conference 2017, April 12 through 24, 2017 in New Orleans, Louisiana; 4) NENA (National Emergency Number Association) Conference, June 3 through 8, 2017 in San Antonio, Texas.

Washoe County Strategic Objective supported by this item: Regional and community leadership

PREVIOUS ACTION

AGENDA ITEM # 5M1

February 23, 2010, 10-151, the BCC authorized travel and registration for one employee from each of the three primary E911 PSAPs to attend the National Association of Emergency Dispatch (NAED) Navigator conference from April 27 to May 1, 2010, in Orlando, FL; National Emergency Number Association (NENA) conference from June 6-11, 2010, in Indianapolis, IN; and the Association of Public Safety Communications Officials (APCO) conference from July 31-August 4, 2010, in Houston, TX.

April 12, 2011, 11-286, the BCC authorized non-County and County employee travel and registration funding for one dispatch employee from each of the E911 Public Safety Answering Points to attend the National Association of Emergency Dispatch Navigator conference and/or preconference workshops from April 17-22, 2011, in Las Vegas, Nevada [approximate amount \$6,500, not to exceed \$7,000 Fiscal Year 2010/11 total expenditure - to be funded within the adopted operating budget of the E911 Fund].

April 23, 2013, the BCC approved non-County and County employee travel and registration funding for two (2) individuals from each of the three (3) primary PSAPs to attend three (3) training conferences: 1) April 16-19, 2013 – Navigator conference in Salt Lake City, Utah, early registration cost per person [\$515.00]; 2) June 16-20, 2013 - National Emergency Number Association (NENA) in Charlotte, North Carolina, early registration cost per person [\$729.00]; and 3) August 18-21, 2013 - National Association of Public Safety Communication Officials in Anaheim, California, early registration cost per person [\$425.00] for an amount not to exceed [\$24,000] for travel; and [\$24,000] for registrations, seminars and meetings, for an amount not to exceed a total of [\$48,000] in Fiscal Years 2012-2013 and 2013-2014.

February 11, 2014, the Board of County Commissioners approved reimbursement for non-County employee Travel/Training expenses for the Tiburon Conference September 25-27, 2013 to the City of Reno in the amount of \$2,213.50. Total expenditures to be funded within the adopted operating budgets of the E911 Fund.

April 22, 2014, the Board of County Commissioners approved the Travel/Training request in an amount not to exceed \$19,697 for registration for two training conferences; and travel expenses in an amount not to exceed \$13,559 for a total amount not to exceed \$33,256.00 for Fiscal Year 2013-2014.

June 17, 2014, the Board of County Commissioners approved the travel/training request for two individuals from each of the three primary PSAP's (Public Safety Answering Points) to attend a total of four Public Safety Training Courses [not to exceed \$48,000] total for Fiscal Year 2014-2015. Total expenditures to be funded within the adopted operating budgets of the E911 Fund.

December 8, 2015 the Board of County Commissioners approved the Travel/Training request for two (2) individuals from each of the three (3) primary PSAPs to attend a total of three (3) Public Safety Training Courses in an amount not to exceed \$49,781.60 total for Fiscal Year 2015-2016. Total expenditures, to be funded within the adopted operating budget of the E911 Fund.

BACKGROUND

NRS 244A.7645(3)(a)(2) provides, in part, that E911 funds “must be used only... [to pay] costs for personnel and training associated with the routine maintenance and updating of the database for the system.” In the past, the Washoe County District Attorney’s staff has advised the E911 Emergency Response Advisory Committee that it must articulate a nexus between proposed training and the stated purpose of the statute (supporting software database maintenance and call taking), in which case, the expenditure of surcharge funds for such training would be permissible. Here, the E911 Emergency Response Advisory Committee has determined that such a nexus exists and recommends approval of the training. Travel may be included as “costs” of training. Yearly a request is made for funding two (2) individuals from each of the three (3) primary PSAP’s to attend conferences. This request is for Fiscal Year 2016-2017 attendances funded within budget parameters of the “not to exceed” amount.

APCO International Annual Conference 2016, August 13 through August 16, 2016 in Orlando, Florida

The Annual APCO Conference features inspiring keynote speakers, dozens of education and training sessions designed to inform and empower, comprehensive full-day and multi-day courses and workshops with real-world applications, unparalleled opportunities to network with peers and make the right connections, and an expo hall showcasing cutting-edge products and services.

Attendees can earn up to 16 CEUs from nine professional development tracks with more than 100 individual sessions focused on frontline telecommunicators, leadership development, communications center management, cutting edge issues, technology and more. Pre-conference APCO Institute courses offer more in-depth training.

Exhibits include more than 250 emergency response vendors, representing a wide range of public safety communications products and services, launch new products, provide equipment to test drive, and meet with attendees to discuss purchases or problems.

Tri-CON 2017 Annual Training Conference, date and location to be determined

The annual TUG conference is a powerful opportunity for attendees to receive: training on key capabilities, features and functions of Tiburon products; education on the future direction of Tiburon, its solutions and its products; information about useful and cost-saving add-ons by Tiburon’s partners; briefings on Public Safety Industry trends, topics and news; and exposure to cutting-edge public safety technologies like cloud computing and NG9-1-1.

IAED Navigator Conference 2017, April 12 through 24, 2017 in New Orleans, Louisiana

Presentations will include: implementing statewide training and protocol legislation; improving communications in the 911 Environment; implementing emergency rules; dispatch mismatches; successfully implementing EPD and ProQA software; what’s new in ProQA software; Social Media; Aqua software tips and tricks; 911 data and analytics forum; ADA compliance.

NENA (National Emergency Number Association) Conference, June 3 through 8, 2017 in San Antonio, Texas

At NENA, presentations include public safety issues of the present and the future, but also practical, real world know-how that can be taken back to dispatch and put into action immediately. Trainees will be connected to the pulse of 9-1-1, joining thousands of public safety professionals, telecommunications specialists, and federal, state, and local policymakers for a week filled with chances to develop a keen understanding of the near and long-term issues facing public safety and build the skill-sets necessary to tackle these challenges head on. These conferences feature a five-day Center Manager Certification Program and a variety of one-day training classes designed for 9-1-1 professionals looking to hone their skills in specific areas.

With valuable insights into the latest trends and topics in emergency communications, attendees may earn points towards ENP certification and re-certification. ENP (Emergency Number Professional) certification is a professional association tool to establish the benchmarks of performance that will signify a broad-based competence in the professional field.

FISCAL IMPACT

Fiscal Year 2016-2017 Budget authority and cash exists within the E911 Fund in the amount of [\$60,000.00] from Cost Centers 800801 Enhanced 911 Fund – GL 710509 Seminars and Meetings and Cost Center 800801 Enhanced 911 Fund – GL711210 Travel.

RECOMMENDATION

The 911 Emergency Response Advisory Committee recommends that the Board of County Commissioners approve the Travel/Training Budget request for up to two (2) individuals from each of the three (3) primary Public Safety Answering Points (PSAPs) to attend up to a total of four (4) Public Safety Training Courses in an amount not to exceed [\$40,000.00] for travel, and not to exceed [\$20,000] for seminars and training, for Fiscal Year 2016-2017. Total expenditures not to exceed [\$60,000], to be funded within the adopted operating budgets of the E911 Fund.

POSSIBLE MOTION

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the Travel/Training Budget request for up to two (2) individuals from each of the three (3) primary Public Safety Answering Points (PSAPs) to attend up to a total of four (4) Public Safety Training Courses in an amount not to exceed [\$40,000.00] for travel, and not to exceed [\$20,000] for seminars and training, for Fiscal Year 2016-2017. Total expenditures not to exceed [\$60,000], to be funded within the adopted operating budgets of the E911 Fund.