



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: May 24, 2016

DATE: May 13, 2015
TO: Board of County Commissioners
FROM: Kevin Schiller, Assistant County Manager
328-2008, kschiller@washoecounty.us
THROUGH: John Slaughter, Washoe County Manager
SUBJECT: Recommendation to approve Employment Agreement between Ellen G. I. Clark, M. D. and the County of Washoe to serve as Coroner and Chief Medical Examiner effective July 1, 2016 through June 30, 2017, annual salary [\$248,560.00] (All Commission Districts.)

SUMMARY

On June 23, 2015, the Board approved an employment agreement between Ellen G.I. Clark, M.D. to serve as Coroner and Chief Medical Examiner effective July 1, 2015 through June 30, 2016, annual salary [\$248,560.00]. With the expiration of the current agreement, this item seeks approval by the Board to enter into a new one year agreement under the certain terms and conditions.

Strategic Objective: Safe, secure and healthy communities.

PREVIOUS ACTION

On June 23, 2015, the Board approved an employment agreement between Ellen G.I. Clark, M.D. to serve as Coroner and Chief Medical Examiner effective July 1, 2015 through June 30, 2016, annual salary \$248,560.00.

December 17, 2013 - the Board approved a three year employment agreement with Dr. Clark, retroactive to July 1, 2012 through June 30, 2015.

June 28, 2011 - the Board approved an employment agreement with Dr. Clark for a term of one year.

June 12, 2007 - the Board approved an employment agreement with Dr. Clark.

April 10, 2007 - introduction and first reading of an Ordinance which repealed sections of the code related to the County Coroner and added new sections creating the office of the Medical Examiner and Coroner and creating the positions of Chief Medical Examiner and Assistant Medical Examiner. Second reading and adoption of the Ordinance was on April 24, 2017.

AGENDA ITEM # 16

February 13, 2007 - the Board approved, in concept, the staff proposal to reorganize the Coroner's Office under a Medical Examiner/Coroner model.

BACKGROUND

In June 2015, the Board approved a one-year-year agreement with Dr. Clark, through June 30, 2016, to serve as the Chief Medical Examiner. With this item, staff and Dr. Clark seek the Board's approval to approve the employment agreement between Ellen G.I. Clark, M.D. and the County to serve as Coroner and Chief Medical Examiner effective July 1, 2016 through June 30, 2017, at an annual salary of \$248,560.00. This agreement is effective

Attached is the agreement which includes the following provisions:

- Term - becomes effective July 1, 2016 and expires on June 30, 2017.
- Termination - each party may terminate under certain conditions with a 90-day notice.
- Salary – \$248,560.00
- Benefits - all benefits for unclassified employees are provided. Additionally, annual leave will accrue at the rate of 200 hours per year in addition to the normal annual leave accrual.
- Professional development - County is to provide for the cost of professional development and the costs necessary to maintain the employee's Nevada Medical License.
- Expectations and Evaluations - the employee and the Assistant County Manager will adopt expectations; the Assistant County Manager will conduct annual evaluations of the employee's performance.
- Hospital privileges - employee is permitted to accept consulting engagements, at her own expense, with outside agencies and to retain hospital practice privileges.

FISCAL IMPACT

Funding will be provided from the Medical Examiner's budget in C153010.

RECOMMENDATION

It is recommended that the Board approve Employment Agreement between Ellen G. I. Clark, M. D. and the County of Washoe to serve as Coroner and Chief Medical Examiner effective July 1, 2016 through June 30, 2017, annual salary [\$248,560.00].

POSSIBLE MOTION

Should the Board agree with the recommendation, a possible motion would be "approve Employment Agreement between Ellen G. I. Clark, M. D. and the County of Washoe to serve as Coroner and Chief Medical Examiner effective July 1, 2016 through June 30, 2017, annual salary [\$248,560.00]."