



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: December 8, 2015

**DATE:** November 18, 2015  
**TO:** Board of County Commissioners  
**FROM:** Gabrielle Enfield, County Grants Administrator  
[genfield@washoecounty.us](mailto:genfield@washoecounty.us), 775-328-2009

**THROUGH:** Al Rogers, Management Services Director

**SUBJECT:** Recommendation to approve the submission of the following grants to the State of Nevada Community Development Block Grant (CDBG) program for funding consideration: Non-emergency Medical Transportation in Unincorporated Washoe County, in the amount of \$267,298; and Sun Valley Pool Repair and Play Features, in the amount of \$493,500; Priority ranking for the applications recommended as follows: Non-emergency Medical Transportation in Unincorporated Washoe County priority one, and Sun Valley Pool Repair and Play Features priority two; and if approved, authorize the Chair to execute the documents concerning same. (All Commission District)

### SUMMARY

The Non-emergency Medical Transportation in Unincorporated Washoe County; and Sun Valley Pool Repair and Play Features, are eligible grant proposals seeking CDBG funding to provide a benefit to the residents of Washoe County. A summary of the grant projects are provided below. Prior to submission to the State the Washoe County Commission must approve submission of the Washoe County proposals.

County Priority/Goal supported by this item:

- Safe, secure and healthy communities

### PREVIOUS ACTION

No previous action on the State of Nevada Community Development Block Grant (CDBG) Program for FY 2016-17.

### BACKGROUND

Washoe County is eligible to receive CDBG funds through the State of Nevada. The goal of the CDBG Program is to develop viable communities by providing decent housing, a suitable living environment and expanding economic opportunities for persons of low to

AGENDA ITEM # 6.M.

moderate income. The State of Nevada utilizes an annual competitive process for the allocation of limited CDBG funds.

In order to solicit public participation and input from the community regarding Washoe County's grant submissions staff conducted a CDBG Citizen Participation meeting on August 28, 2015, and public meeting on projects on October 14, 2015. These public meetings were noticed in the Reno Gazette Journal on August 8, 2015 and September 29, 2015 respectively. The public was invited to participate by providing ideas, comments and suggestions concerning potential projects; other items discussed include the grant application and selection process, past grant performance and status of existing CDBG grants, and potential projects for the 2016-2017 funding year. Notice of the meeting and application process was also provided to county departments and the General Improvement Districts in unincorporated Washoe County. A presentation was also provided to the Sun Valley General Improvement District board on August 27, 2015.

The State CDBG Program allows each eligible city and county to submit two standard applications from the jurisdiction, additionally, each eligible city and county may submit two sponsored applications for local non-profit or other governmental entities.

The selection process to determine the county's applications began with notice of the CDBG Citizen Participation meeting, and technical assistance to all interested parties, provided by the county's CDBG representative. Proposals are submitted to the county, and applications evaluated by the Washoe County CDBG Advisory Committee. This committee is comprised of a representative from the Budget Division—Lori Cooke, a representative from the Community Services Department—Eric Young, and a community representative—Sarah Chevliccek. The members evaluated and scored each application on the following criteria: Scope of Work, Project Needs Analysis, Planning & Project Content, Economic Development, Project Budget Justification, Maturity & Project Readiness, and Environmental.

This year the following two grant applications were received and submitted for consideration as sponsored applications:

1. Non-emergency Medical Transportation in Unincorporated Washoe County  
\$276,298 – Submitted by Access to Healthcare Network
2. Sun Valley Pool Repair and Play Features \$493,500  
Submitted by Sun Valley General Improvement District.

The Washoe County CDBG Advisory Committee recommends to the Board of County Commissioners that the Non-emergency Medical Transportation in Unincorporated Washoe County and the Sun Valley Pool Repair and Play Features project applications be submitted to the State CDBG program for funding consideration.

The State CDBG Program also requires that the applications be ranked by priority. The priority ranking for the applications recommended was as follows: Non-emergency Medical Transportation in Unincorporated Washoe County priority one, and Sun Valley Pool Repair and Play Features priority two.

A synopsis of the projects requested follows:

**Non-emergency Medical Transportation in Unincorporated Washoe County \$276,298**

The proposed project will provide centralized, regional Reno/Sparks Metro area dispatch service for non-profit transportation services, and non-emergency transportation to seniors 60 years of age and over who reside in unincorporated Washoe County, within 48 miles of Reno/Sparks city limits.

**Sun Valley Pool Repair and Play Features**

**\$493,500**

The proposed project will increase piping size to baby pool to correct insufficient flows, resurface both pools and decking, and expand the patio area to accommodate water play features.

**FISCAL IMPACT**

No Fiscal Impact

**RECOMMENDATION**

Recommendation to approve the submission of the following grants to the State of Nevada Community Development Block Grant (CDBG) program for funding consideration: Non-emergency Medical Transportation in Unincorporated Washoe County, in the amount of \$267,298; and Sun Valley Pool Repair and Play Features, in the amount of \$493,500; Priority ranking for the applications recommended as follows: Non-emergency Medical Transportation in Unincorporated Washoe County priority one, and Sun Valley Pool Repair and Play Features priority two; and if approved, authorize the Chairman to execute the documents concerning same.

**POSSIBLE MOTION**

Should the Board accept staff's recommendation a possible motion would be: *"move to approve the submission of the following grants to the State of Nevada Community Development Block Grant (CDBG) program for funding consideration: Non-emergency Medical Transportation in Unincorporated Washoe County, in the amount of \$267,298; and Sun Valley Pool Repair and Play Features, in the amount of \$493,500; Priority ranking for the applications recommended as follows: Non-emergency Medical Transportation in Unincorporated Washoe County priority one, and Sun Valley Pool Repair and Play Features priority two; and if approved, authorize the Chairman to execute the documents concerning same."*