



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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CM/ACM KS
Finance DN
DA ✓
Risk Mgt. N/A
HR N/A
Comptroller MS

STAFF REPORT BOARD MEETING DATE: September 8, 2015

DATE: August 14, 2015
TO: Board of County Commissioners
FROM: Dave Solaro, Architect, P.E., Acting Director,
Community Services Department, 328-3624, dsolaro@washoecounty.us
THROUGH: Kevin Schiller, Assistant County Manager
SUBJECT: Possible action to approve the appointment of Doug Doolittle to the Washoe County Open Space and Regional Parks Commission representing Commission District 2 to fill a term beginning on September 8, 2015, and ending on June 30, 2019, or until such time as a successor is appointed. (Commission District 2.)

SUMMARY

Jim Nadeu's term on the Open Space and Regional Parks Commission expired on June 30, 2015. County Commissioner Bob Lucey has recommended Doug Doolittle to the Chair of the Washoe County Board of Commissioners (Board) to be considered for appointment to the Park Commission. If appointed, the term will begin on September 8, 2015, and end on June 30, 2019, or until such time as a successor is appointed.

Washoe County Strategic Objective supported by this item: Stewardship of our community.

PREVIOUS ACTION

June 23, 2013 – The Board appointed Janet Davis to the Open Space and Regional Parks Commission.

June 11, 2013 – The Board approved the reappointment of Anne Buckley, and appointed Thomas Guinn, Alan Sheakley, Nathan Daniel, and Scott Pierson to the Open Space and Regional Parks Commission.

April 12, 2011 – The Board approved reappointment to the Open Space and Regional Parks Commission of Jim Nadeau from July 1, 2011 to June 30, 2015, and Robert Jacobson from July 1, 2011 to June 30, 2013.

August 14, 2007 – The Board approved reappointment of Robert Jacobson to the Open Space and Regional Parks Commission for a term through June 30, 2011, and possible

AGENDA ITEM # 5C1

appointment of one new Commissioner to the Open Space and Regional Parks Commission to fill a vacant term through June 30, 2011.

BACKGROUND

The Open Space and Regional Parks Commission is composed of nine members, all of whom shall be appointed by the Board of County Commissioners from residents of the County at large. The powers and duties of the park commission are:

1. To act in advisory capacity to the Board of County Commissioners in promoting, aiding and encouraging public recreation including the development of recreation and park facilities.
2. To act in an advisory capacity to the Director of Community Services in maintenance, development and operation of all county-owned or operated recreation areas and facilities and to develop rules and regulations governing the use of those facilities.
3. To establish general procedures to carry out the purpose of the Commission and recommend rules and regulations to the Board of County Commissioners as it may deem necessary to facilitate the carrying on of a recreation and park system.
4. To study and make recommendations on the Department's operating procedures and policies, fiscal policies and plans, and acquisition and development plans and policies.
5. To interpret the recreation program to public officials and to the general public in order that the recreation and park program may receive adequate support from public and private sources.
6. To consult with the Director on methods of financing a county-wide parks and recreation program, and make recommendations thereon.
7. To make recommendations to the Board of County Commissioners on deviations from, alterations to, or additions to the Master Plan for Parks and Recreation.
8. To make recommendations to the Board of County Commissioners on a schedule of priorities for acquisition and development of park property in accordance with the Master Plan.
9. To recommend to the Board of County Commissioners a time schedule for acquisition and development of park and recreation facilities.
10. To review and recommend annual budgets to the Board of County Commissioners.
11. To recommend to the Board of County Commissioners, rates, tolls and charges for services and the use or availability of facilities.
12. To recommend to the Board of County Commissioners the purchase, lease or exchange of lands for recreation or park purposes.
13. To review and recommend contemplated contracts to the Board of County Commissioners for the operation, construction and development of park and recreation facilities.
14. To exercise such other powers and perform such other duties as may be delegated by the Board of County Commissioners.

FISCAL IMPACT

There is no fiscal impact to Washoe County for appointments to the Open Space and Park Commission as per NRS, commissioners shall serve without compensation.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the appointment of Doug Doolittle to the Washoe County Open Space and Regional Parks Commission representing Commission District 2 to fill a term beginning on September 8, 2015, and ending on June 30, 2019, or until such time as a successor is appointed.

POSSIBLE MOTION

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the appointment of Doug Doolittle to the Washoe County Open Space and Regional Parks Commission representing Commission District 2 to fill a term beginning on September 8, 2015, and ending on June 30, 2019, or until such time as a successor is appointed.”

Exhibit A - Washoe County Community Services Application

District 2

Washoe County Community Service Application



Volunteer.....Make a Difference in Washoe County!

Please complete the following application to indicate your interest in a citizen-appointed position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position. Applications may also be obtained on our website at www.washoecounty.us.

| |
|---|
| Is there a specific Board or Commission vacancy you are applying for? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, which one? |
| Washoe County Park & Open Space Commission |

| | |
|----------------------|----------------|
| Name: Doug Doolittle | DOUG DOOLITTLE |
|----------------------|----------------|

Residential Home Address

| | | |
|--------------------------------------|------------------------------|------------|
| Address: 6680 Marble Canyon Rd. | | |
| City: Reno | State: NV | Zip: 89511 |
| Assessor's Parcel Number (if known): | | |
| Home Phone: (775) 851-2329 | Email: captfun@sbcglobal.net | |

Mailing Address (if different from residential home address)

| | | |
|--------------------------------|--------|------|
| Street and/or P.O. Box: (same) | | |
| City: | State: | Zip: |

Occupation and Business Address

| | | |
|-----------------------------------|---------|------|
| Job Title: Retired | RETIRED | |
| Business Name: | | |
| Address (Street and/or P.O. Box): | | |
| City: | State: | Zip: |
| Business Phone: | Email: | |

Registered Voter

| |
|--|
| Are you registered to vote in Washoe County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission. |

| | |
|--|---|
| How long have you lived in your area? | (yrs. 13 / mos. 4) |
| How long have you lived in Washoe County? | (yrs. 39 / mos. 1) |
| Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| If yes, please list conviction dates and nature: | |
| | |
| | |
| | |

Please print or type, and complete the form entirely

(Continued on page 2)

June 2015

Rec'd 6/26/15
email
4:37pm

Briefly, in your own words, explain why you would like to be appointed to the Board or Commission, describe your qualifications for this appointment, and list your community and/or civic involvement. Please attach any additional information you wish. Also, please list the name and phone number of any personal references that we may contact.

I have been in the parks and recreation business for over 35 years. During that time I have held jobs in nearly every capacity up to, and including, my tenure as Director of Washoe County Regional Parks & Open Space. While in the profession I served on national and state Boards and committees including twice being elected President of the Nevada Recreation & Park Society. Aside from my roles in parks I have been a HOA Board member, a Boy Scout leader and a coach of multiple youth teams for decades.

As a Park Commissioner I believe that I can bring my professional and lifelong experience to good use advocating for the parks and the staff that are so dedicated to providing service and facilities to the residents of Washoe County. I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. [If appointed to a Citizen Advisory Board (CAB), I agree to attend a CAB new member orientation session within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the Citizen Advisory Board.]

Signature: _____

[Handwritten Signature]

Date: _____

6/22/15

PLEASE RETURN THE APPLICATION TO:

Washoe County Community Services Department
PO Box 11130

Reno, NV 89520 Phone: (775) 823-6500; FAX: (775) 829-8014; Email: _____

jschultz@washoecounty.us

Date Received: _____

6.26.15

Commission District: _____

2

Appointed to: _____

Date of Appointment: _____

Thank you for your interest in Washoe County Government