



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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CM/ACM	KS
Budget	VG
DA	n/a
Grants	GE
HR	n/a
Risk	n/a

STAFF REPORT

BOARD MEETING DATE: August 25, 2015

DATE: July7, 2015
TO: Board of County Commissioners
FROM: Grady Tarbuton, Senior Services Director
 gtarbuton@washoecounty.us 328-2601
THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Recommendation to approve Community Development Block Grant from the Nevada Governor's Office of Economic Development in the amount of \$152,454 (match \$110,041 cash and in-kind) Rural Senior Ambassador Program, grant period retroactive from July 1, 2015 through December 31, 2016 and if accepted, authorize Chairman to execute grant documents; authorize the creation of 1.0 FTE fully benefited Volunteer Coordinator pending affirmation by the Job Evaluation Committee (JEC) at the August 26, 2015 meeting; and direct the Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts)

SUMMARY

Accept Community Development Block Grants from the Nevada Governors Office of Economic Development grants for the Rural Senior Ambassador Program \$152,454.

County Priority/Goal supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

On December 9, 2014, the Board of County Commissioners approved the submission of the following grants: Rural Washoe Senior Ambassador Program, in the amount of \$168,480 [cash match \$79,009 Indigent Funds, and in-kind match \$6,999]; Sixth Avenue Crossing Improvement Project, in the amount of \$212,500 [in-kind match \$27,000]; Priority ranking for the applications recommended as follows: Rural Washoe Senior Ambassador Program priority one, and the Sixth Avenue Crossing Improvement Project as priority two; and authorized the Chairman to execute the documents concerning same. (Commission District 5)

On August 27, 2013, the Board of County Commissioners conducted a public hearing and invited the public to provide ideas, comments and suggestions concerning potential Community Development Block Grant (CDBG) projects.

BACKGROUND

Washoe County is eligible to receive CDBG funds through the competitive State of Nevada grant making process. The goal of the CDBG Program is to develop viable communities by providing decent housing, a suitable living environment and expanding economic opportunities for persons of low to moderate income. The State of Nevada utilizes an annual competitive process for the allocation of limited CDBG funds.

Washoe County originally submitted both the Rural Washoe Senior Ambassador Program, in the amount of \$168,480; and the Sixth Avenue Crossing Improvement Project, in the amount of \$212,500, but withdrew the Sixth Avenue Crossing as it was funded by the Nevada Department of Transportation.

GRANT AWARD SUMMARY

Project/Program Name: Rural Senior Ambassador Program

Scope of the Project: Establish a volunteer program focused on services to homebound and vulnerable seniors living in unincorporated Washoe County. Volunteers will positively impact the quality and quantity of services provided to homebound and rural seniors by Washoe County. Services include delivering hot meals to homebound seniors, providing consistent one-on-one person interaction with homebound seniors, and acting as greeters and leading activities at rural senior centers.

Benefit to Washoe County Residents: Residents of unincorporated Washoe County will benefit from the Rural Senior Ambassador Volunteer Program through increased contact with volunteer home delivered meal drivers and social activities.

On-Going Program Support: The Rural Senior Ambassador Volunteer Program will be provided ongoing support through Washoe County Indigent Funds.

Award Amount: \$152,454

Grant Period: July 1, 2015 – December 31, 2016

Funding Source: U.S. Department of Housing and Urban Development

Pass through From: Governor's Office of Economic Development

CFDA Number: 14.228

Grant ID Number: 15/PS10

Match Amount and Type: \$110,041 Cash and in-kind

Indirect Cost Rate (applicable to the award):

Grant's recoverable indirect cost rate:

- Indirect costs are fully recoverable
- Sponsor does not allow for indirect cost recovery
- Sponsor has limited indirect cost recovery at ___ %
- Sponsor requires indirect Cost Rate Approved by Cognizant Agency

A total of \$13,637 is included in the approved grant budget, which represents Washoe County's indirect cost rate for 2016 of 26.37% charged on salary and wages.

Special Terms & Conditions: HUD funded projects require special terms and conditions indentified in the Annual Participation statement for 2014-15 including:

- A first draw within 90 days of the grant award
- Mandatory attendance at the CDBG Administrative Workshop
- Mandatory attendance at the CDBG Annual Forum
- Compliance with State CDBG Citizen Participation Plan
- Beneficiaries of CDBG funding must reside in unincorporated Washoe County.

Sub-Awards and Contracts: *N/A*

FISCAL IMPACT

Should the board accept this CDBG grant award, the Senior Services' Fiscal Year 2015/16 budget will need to be augmented as follows:

Increase Revenue

TBD-431100 Federal Revenue	\$140,816
TBD-431105 Federal Grants – Indirect	\$ 11,638

Increase Expenditure

TBD-701110 Base Salaries	\$26,276
TBD-705110 Insurance	\$ 4,860
TBD-705210 Retirement	\$12,357
TBD-705230 Medicare	\$ 640
TBD-710300 Operating Supplies	\$ 3,653
TBD-710500 Other Expense	\$ 5,600
TBD-710512 Auto Expense	\$ 8,400
TBD-710519 Cellular Phone	\$ 936
TBD-710546 Advertising	\$ 11,421
TBD-710592 Nutrition Program	\$20,304
TBD-711504 Equipment Non-Capital	\$13,939
TBD-711509 Computer Software Non-Capital	\$ 4,500
TBD-781004 Equipment Capital	\$27,930

Match for CDBG Senior Ambassador Volunteer Program has been budgeted for and will be tracked separately in the Indigent Fund under IO 60330 – Rural Senior Volunteer Program.

RECOMMENDATION

Recommendation to approve Community Development Block Grant from the Nevada Governor’s Office of Economic Development in the amount of \$152,454 (match \$110,041 cash and in-kind) Rural Senior Ambassador Program, grant period retroactive from July 1, 2015 through December 31, 2016 and if accepted, authorize Chairman to execute grant documents; authorize the creation of 1.0 FTE fully benefited Volunteer Coordinator pending affirmation by the Job Evaluation Committee (JEC) at the August 26, 2015 meeting; and direct the Comptroller’s Office to make the appropriate budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve Community Development Block Grant from the Nevada Governor’s Office of Economic Development in the amount of \$152,454 (match \$110,041 cash and in-kind) Rural Senior Ambassador Program, grant period retroactive from July 1, 2015 through December 31, 2016 and if accepted, authorize Chairman to execute grant documents; authorize the creation of 1.0 FTE fully benefited Volunteer Coordinator pending affirmation by the Job Evaluation Committee (JEC) at the August 26, 2015 meeting; and direct the Comptroller’s Office to make the appropriate budget adjustments.