



WASHOE COUNTY

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Finance _____
DA _____
Risk Mgt. _____
HR _____
Purchasing _____

STAFF REPORT

BOARD MEETING DATE: March 24, 2015

DATE: March 4, 2015
TO: Board of County Commissioners
FROM: Michael Sullens, Purchasing and Contracts Manager, Comptroller's Department, 328-2281, msullens@washoecounty.us
THROUGH: Craig Betts, Chief Information Officer, Technology Services, 328-2355 cbetts@washoecounty.us

SUBJECT: Award Bid No. 2920-15 for Technical Support Services Personnel to the lowest, responsive, responsible bidder, My Next Career Path, LLC, and authorize the Purchasing and Contracts Manager to execute an agreement with My Next Career Path for a term of one (1) year commencing April 1, 2015 at the contracted rate of \$27.75 per hour with the provision for two (2) successive annual renewal options. The estimated annual contract value is \$175,000. (All Commission Districts)

SUMMARY

Staff requests that the Board of County Commissioners (BCC) Award Bid No. 2920-15 for Technical Support Services Personnel to the lowest, responsive, responsible bidder, My Next Career Path, LLC and authorize the Purchasing and Contracts Manager to execute an agreement with My Next Career Path for a term of one (1) year commencing April 1, 2015 at the contracted rate of \$27.75 per hour with the provision for two (2) successive annual renewal options. The estimated annual contract value is \$175,000.

Strategic Objective supported by this item: Sustainable Economic, Natural, Organizational, and Social Resources

Strategic Outcome supported by this item: Sustainable financial relationship between revenue and expenses

PREVIOUS ACTION

On March 13, 2011 the BCC approved the award of Bid No. 2807-12 for Technical Support Services Personnel to Computer Technical Services, Inc. (CTS) and authorized the Purchasing and Contracts Manager to execute an agreement with CTS for a term of one (1) year commencing in Fiscal Year 2011/12 with the provision for two (2) successive annual renewal options, at the contracted rate of \$27.50 per hour and an estimated annual contract amount of \$175,000.

On January 2, 2015 the Purchasing Office, on behalf of Technology Services released Bid No. 2920-15 for Technical Support Services Personnel for a term of one (1) year with the provision for two (2) successive annual renewal options. Three companies responded to Bid No. 2920-15. The previous contractor, Computer Technical Services Inc, Las Vegas, NV, elected not to submit a bid for the new contract.

My Next Career Path, LLC,
5550 Painted Mirage Road
Las Vegas, NV 89149
\$27.75 per hour

Marathon Staffing
769 Basque Way
Carson City, NV 89706
\$29.40 per hour

RADgov, Inc.
6750 N Andrews Ave Suite 200
Ft. Lauderdale, FL 33309
\$40.26 per hour

My Next Career Path was chosen based on the following. Hourly wage was the lowest of the 3 responders. My Next Career Path is also an Emerging Small Business in Nevada under the Nevada Governor's Office of Economic Development.

The hourly billing rate of \$27.75 charged by My Next Career Path is inclusive of all payroll burdens to include Worker's Compensation, state and federal taxes, unemployment taxes, overhead and insurances. Comparable salary only costs for County employees are estimated at \$17.97 to \$27.95 per hour plus benefits (which would add approximately 33%). The use of My Next Career Path as outlined in the above capacities will enable TS to cover peak PC deployment times, projects and staff shortages as needed without committing to longer-term investments at this time.

FISCAL IMPACT

Sufficient funds are currently available in Capital Improvement Project [PW920254] TS Infrastructure.

RECOMMENDATION

It is recommended that the Board of County Commissioners award Bid No. 2920-15 for Technical Support Services Personnel to the lowest, responsive, responsible bidder, My Next Career Path, LLC, and authorize the Purchasing and Contracts Manager to execute an agreement with My Next Career Path for a term of one (1) year commencing April 1, 2015 at the contracted rate of \$27.75 per hour with the provision for two (2) successive annual renewal options. The estimated annual contract value is \$175,000.

POSSIBLE MOTION

Should the Board of County Commissioners agree with staff's request, a possible motion would be to move to award Bid No. 2920-15 for Technical Support Services Personnel to the lowest, responsive, responsible bidder, My Next Career Path, LLC and authorize the Purchasing and Contracts Manager to execute an agreement with My Next Career Path for a term of one (1) year commencing April 1, 2015 at the contracted rate of \$27.75 per hour with the provision for two (2) successive annual renewal options. The estimated annual contract value is \$175,000.