

# Washoe County Regional Animal Services Advisory Board

## AGENDA

Thursday, November 30, 2017 ~ 2:00 p.m.

WASHOE COUNTY REGIONAL ANIMAL SERVICES CENTER

CLASSROOM

2825 LONGLEY LANE, RENO, NEVADA

## MEMBERS

Charlene Bybee  
Jill Dobbs  
Naomi Duerr  
Jeanne Herman  
Jennifer Linn  
Irene Payne  
Annette Rink

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Washoe County Regional Animal Services Center, 2825 Longley Lane, Reno, Nevada; Washoe County Administration, 1001 East Ninth Street, Reno, Nevada; Washoe County Courthouse - Second Judicial District Court, 75 Court Street, Reno, Nevada; Sparks Justice Court, 1675 Prater Way, Sparks, Nevada; and the Washoe County District Health Department, 1001 East Ninth Street, Building B, Reno, Nevada. The Washoe County Regional Animal Services Advisory Board support materials may be obtained by contacting Carol Smith at Washoe County Regional Animal Services at 775-353-8900 or by going to Washoe County Regional Animal Services, 2825 Longley Lane, Reno.

This agenda and support materials are also posted on the Washoe County website, at the following address:

[https://www.washoecounty.us/animal/wcras\\_advisory\\_board/index.php](https://www.washoecounty.us/animal/wcras_advisory_board/index.php)

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>

The Washoe County Regional Animal Services Advisory Board may consider items on the agenda out of order.

The Washoe County Regional Animal Services Advisory Board may combine two or more agenda items for consideration.

The Washoe County Regional Animal Services Advisory Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Washoe County Regional Animal Services Advisory Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The Regional Animal Services Advisory Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The Regional Animal Services Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Regional Animal Services Advisory Board. However, responses from the Regional Animal Services Advisory Board to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Washoe County Regional Animal Services Advisory Board will consider, the Advisory Board may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future Washoe County Regional Animal Services Advisory Board meeting agenda. The Advisory Board may do this either during the Public Comment item or during the following item: “WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Regional Animal Services at 775-353-8900, 48-hours before the meeting.

# *Animal Services Advisory Board* – Agenda

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1. **CALL TO ORDER/ROLL CALL** [Non-action item]
2. **PUBLIC COMMENT** (Non-action item) – Comment heard under this item will be limited to three (3) minutes per person and may only pertain to matters on and off the agenda. Comments are to be made to the Washoe County Advisory Board as a whole.
3. **BOARD ORIENTATION** [Non-action item] – *An informational review and discussion of the duties and responsibilities of the Washoe County Regional Animal Services Advisory Board, monthly staff report and format.* Shyanne Schull, Regional Animal Services Director
4. **OPEN MEETING LAW AND ADVISORY BOARD ETHICS PRESENTATION** [Non-action item] - An information training on the basic tenets of Nevada’s Open Meeting Law (NRS 241) and Advisory Board ethical requirements/considerations (NRS 281A), and how these laws apply to the Washoe County Animal Services Advisory Board. Jennifer Gustafson, DDA
5. **SELECTION OF FUTURE MEETING DATES** [For possible action] *A review, discussion and possible action to select future meetings dates.* Shyanne Schull, Regional Animal Services Director
6. **WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *Limited to items not addressed elsewhere on the agenda. The Washoe County Regional Animal Services Advisory Board may not engage in discussion or take action on any item identified under this topic and items may be placed on a future agenda for discussion and possible action. The next regular meeting of the Washoe County Regional Animal Services Advisory Board to be determined.*
7. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Washoe County Advisory Board agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board as a whole.
8. **ADJOURNMENT** [Non-action item]