



WASHOE COUNTY  
Department of Alternative Sentencing  
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## PROBATIONER GUIDELINES AND CONTRACT

*The Department of Alternative Sentencing (DAS) gives you an opportunity to make life changes and personal improvements to prevent future violations and arrests. Participation in the DAS program is an alternative to serving the jail time imposed by the court.*

*You must obey all laws. You must notify DAS immediately if you have contact with any other law enforcement agency or are arrested or cited. Keep in mind that all staff members are representatives of the court. Any inappropriate and/or disrespectful behavior will be reported to your supervising officer as well as the Judge assigned to your case. Failure to follow these conditions or failure to cooperate with DAS can lead to more restrictive supervision, immediate arrest, jail days for contempt, additional community service hours, modification of your court conditions, extended length of time you are on probation, a warrant for your arrest and/or revocation of your suspended sentence or pretrial release. (Initial\_\_\_\_\_)*

### **DAS**

DAS shall be responsible for monitoring and documenting your progress. If you are experiencing difficulty meeting your responsibilities in the program, it is important that you inform DAS immediately. DAS is committed to helping you succeed in the program and will provide whatever assistance we can when problems arise. You are required to give DAS permission to contact employers, counselors, friends and family members, to verify and monitor your activities and progress. (Initial\_\_\_\_\_)

### **Checking-In With Probation**

You will be required to report in person to DAS according to a specific schedule. Office hours are between 8:00am and 3:00pm Monday through Friday. If you are not employed or not in school you are required to check in no later than noon. If you arrive late, you will not be permitted to check in and will be in violation of your probation. Failure to report in with DAS is a violation of your probation.

Cell phones are prohibited during the time you are conducting business with staff. If you are unable to check in on your scheduled date and/or time, you must call the office immediately and bring proof of the reason you missed your check-in to DAS on the next required check in day. (Initial\_\_\_\_\_)

### **Housing and Telephone**

You must have a verifiable physical address or be willing to work with your DAS Officer to acquire stable housing in order to participate in the program. You must have a phone number or contact phone number where DAS can reach you. You must immediately notify DAS of any change in residence or phone number. You must obtain permission in advance before considering moving to another county. (Initial\_\_\_\_)

### **Travel**

You must receive written permission from DAS when leaving Washoe County for any reason. (Initial\_\_\_\_)

### **Home Visits (Search and Seizure)**

While on probation, you must submit yourself, your residence, any vehicle, and any property under your control to random search and seizure for alcohol and/or controlled substances, by any peace officer, at any time, day or night, without a search warrant.

If you own a firearm and/or there are any weapons located on the premises where officers may visit, you must notify DAS immediately. If you fail to do so and a weapon is found during a search of your residence, you may be treated as a possible threat or officer safety hazard. All persons charged with Domestic Battery or Battery and all persons currently listed as a Defendant (or Respondent) on any type of protection order are not permitted to possess a firearm.

If you have dogs at your place of residency, you must notify DAS and provide information regarding the dogs. You may be asked to secure your dogs while officers are visiting. If you are residing with other people such as family, friends or roommates, it is your responsibility to advise them that the residence is subject to search and seizure whether you are on the lease or not. (Initial\_\_\_\_)

### **Employment and/or School**

Employment may be a requirement for your supervision. If you do not obtain and maintain employment, you may be assigned to serve community service. Employment must be verified by paycheck stub and/or contact with your employer. It is your responsibility to notify DAS of changes in work location, hours or employer. If you are disabled or cannot work for any reason or are a full time student, you must inform DAS. (Initial\_\_\_\_)

### **Alcohol and Drug Testing at Sober 24**

It is your responsibility to prove that you are refraining from the use of alcohol and drugs. If ordered as a condition of your suspended sentence or pretrial release, you must agree to submit to alcohol and drug testing. You will be required to test daily or randomly, which can be between 0 – 7 times per week. You may be required to test with a substance abuse counseling program. You must submit yourself to random search and seizure for alcohol and/or controlled substances, by any peace officer, at any time, day or night, without

a search warrant. Failure to appear for scheduled tests or to provide a sample for testing is a violation of your probation.

If you are subject to drug and/or alcohol testing, it is your responsibility to bring your PBT testing tube with you.

If you believe a test shows a false positive, we can send it to a lab for confirmation. This will be at your expense and is due prior to the sample being sent to the lab. If the lab proves the test is negative, the fee paid will be credited toward your supervision or testing fee balance. If the lab confirms the test is positive, you may serve 3 days in jail.

If you relapse, use drugs or drink alcohol while in the program, you must report it to DAS or Sober 24. Relapse is a violation of the terms of your suspended sentence or pretrial release. In order to continue with the program, you must demonstrate a sincere effort to address drug and alcohol problems through counseling, lifestyle changes, and participation in self-help groups such as Alcoholics Anonymous (AA), Narcotics Anonymous (NA), Rational Recovery or church-based programs.

If you are signed up for Sober 24 and are taken into custody for any reason, you must report back to the Sober 24 program within 24 hours of release. (Initial\_\_\_\_\_)

### **Supervision and Testing Fees**

As a participant in the DAS program, you will be required to pay monthly supervision fees or drug and alcohol testing fees at Sober 24. If you lose or forget your PBT testing tube, you will be required to purchase a new one. Failure to purchase a tube will be considered a refusal to test and may result in a violation of your probation.

If you miss or are late for your required phone call to determine testing, you must come in and test that same day and pay for the extra test.

Failure to stay current on any fees will be considered a violation of your probation or testing contract and will be reported to the court. (Initial\_\_\_\_\_)

### **Court Appearances**

You must inform DAS of all scheduled court appearances. DAS reports regularly to the Courts on your progress and they are notified immediately of any violations. (Initial\_\_\_\_\_)

### **Counseling and Evaluations**

You are required to attend and cooperate with all counseling and evaluation per the terms of your sentence. You may be required to undergo a substance abuse or mental health evaluation. You will be required to participate in the level of counseling recommended in the evaluation. DAS can give you a list of counselors that are certified for your requirements.

