

WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



DRAFT Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the West Truckee Meadows Citizen Advisory Board held July 11, 2011 at the Roy Gomm Elementary School, 4000 Mayberry Drive, Reno, Nevada.

1. **CALL TO ORDER** – Acting Chair Potts called the meeting to order at 6:28 p.m.
2. **ROLL CALL/DETERMINATION OF QUORUM** – Roll call was heard and a quorum of six members was determined.
MEMBERS PRESENT – Ann Potts (Acting Chair), Trudy Brussard, Andy Giddings, Sean McCoy, Suzy Klass, Bridget Ryan
MEMBERS ABSENT – George Georgeson (excused)
3. **APPROVAL OF AGENDA FOR MEETING OF JULY 11, 2011** – Board member Brussard noted there was a request to present agenda item 7A earlier in the meeting. Trudy Brussard moved to approve the July 11, 2011 meeting agenda as amended. Acting Chair Potts declared the agenda was approved.

At this time, agenda item 7A was presented.

7. **NEW BUSINESS** – (The Staff contact listed on items for Community Development may not be in attendance but can be contacted for code and policy questions.)

A. Washoe County Sheriff's Office Partners with AlertID Using On-Line Technology to Protect Our Families and Our Community – Kaydie Paschall, Sheriff's Office, will provide information on a new program that the Sheriff's Office rolled out during the first quarter of 2011. They will discuss what AlertID is and how it works to create instant two-way communication via a myriad of electronic devices (e.g. cell phones, PCs, etc.) between citizens and public safety authorities exchanging critical information that can help keep our family and neighborhood communities safe. (This item is for information only and the CAB will take no action.)

Kaydie Paschall distributed information regarding the AlertID Program. She explained the program is a free, Neighborhood Watch service over the Internet that alerts residents of crime in their neighborhood from public safety agencies via e-mail and text messages. The program is customizable by radius and the level of alerts. Residents can also communicate alerts to each other through the program. She noted the program allows for alert e-mails to be sent to family and friends not in the program and that, in the future, virtual neighborhoods will also be established.

Concerns/Comments

- Board member Brussard asked about the downside and if people complain about the program. Ms. Paschall stated residents want more information, but she explains the program provides warnings of a threat. More information will be provided when law enforcement requests individuals help track an individual.
 - Board member Klass asked if this program has created vigilante-type activity. Ms. Paschall replied no, but the program has organized more Neighborhood Watch programs and increased attendance at CAB meetings so individuals can speak to a law enforcement representative.
 - Board member Giddings asked if the Reno Police Department was involved in the program. Ms. Paschall replied yes, all law enforcement agencies and four out of five fire stations are involved, as well as the Amber Alert Program and the Silver Alert Program, which is a program to help track senior citizens suffering from dementia.
 - Board member McCoy asked if updates are provided. Ms. Paschall stated alerts are based on calls and the cases being filed. Updates are provided from residents that follow an incident. Board member McCoy asked how information is determined to be put in the program. Ms. Paschall stated each law enforcement agency has their own criteria and provided an example. Board member McCoy asked what criteria is based on. Ms. Paschall stated it would be based on the type of calls.
 - Board member Brussard commented that program information states: "Connect to local police and provide immediate information on danger". Ms. Paschall stated the program was not a replacement for any current means of public safety. The program is an additional layer of emergency communication.
 - Board member Ryan asked if updates are automatically posted or filtered. Ms. Paschall stated there is a filtering system for the program that allows for only public safety information.
4. **APPROVAL OF MEETING MINUTES FOR MARCH 14, 2011** – Trudy Brussard moved to approve the March 14, 2011 meeting minutes. Andy Giddings seconded the motion. The motion carried.
 5. **UPDATES AND LIAISON REPORTS**
 - A. Updates/Announcements/Correspondence** – There were no updates, announcements or correspondence presented.
 - B. Washoe County Sheriff's Office Items** – Sgt. Chris Banks reported one trend in the Caughlin Ranch Parkway area is an increase in commercial and residential burglaries due to unlocked vehicle and residential doors. He

advised residents to keep doors locked. There was an increase in graffiti, which occurs every summer. The Sheriff's Office has a graffiti hotline for residents to report graffiti. On July 6, 2011, a letter of authorization was received for fire suppression. The RAVEN helicopter was being used for search and rescue operations. The Washoe County Board of Commissioners updated Washoe County Code regarding the use of fireworks and the issuance of citations.

Concerns/Comments

- Board member Brussard asked about the graffiti hotline number. Sgt. Banks stated the Sheriff's Office can be called directly at 328-3002 or 328-3001.

C. City of Reno Report – There was no one in attendance to present a report.

D. CAB Liaison Reports – There was no one in attendance to present a report.

E. Washoe County Update

- You may contact Commissioner Breternitz at 775.328.6110 or jbretternitz@washoecounty.us. If you prefer a discussion in person, please feel free to call Commissioner Breternitz to arrange a meeting.
- Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer your questions and concerns. Please feel free to contact her at stone@washoecounty.us or (775) 328-2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).

Washoe County Commissioner John Breternitz reported the following:

- He signed the parks bond two weeks ago for the City of Reno to purchase the Northgate Golf Course and to convert it into a park.
- The County Commission vote on the interlocal agreement with the City of Reno regarding fire services was based on funding differences and that there was one year to disband with the City of Reno and reinstate the Truckee Meadows Fire Protection District.
- On Thursday, the Supreme Court voted in favor of Washoe County paying back approximately \$40 million in property taxes to Incline Village residents. A meeting would be held on Tuesday to discuss alternatives.
- Washoe County Code regarding the fireworks issue provides the Sheriff's Department with more authority because the Paiute Indian Tribe would be selling fireworks on their land to generate revenue.

Concerns/Comments

- Acting Chair Potts asked if the fire situation would provide more volunteer fire opportunities. Commissioner Breternitz replied yes.
- Board member Brussard asked how volunteer firefighters are trained and if they are paid for their training. Commissioner Breternitz stated volunteer firefighters are allowed access to the training provided for the career firefighters. He commented that there was not many fundraising efforts, but donations were received.
- Chris Potts asked if fireworks were still illegal in the City of Reno, Sparks, and Washoe County. Commissioner Breternitz stated it was, but that individuals who buy fireworks from the Paiute Indian Tribe sign an agreement to use the fireworks on tribal land.
- Board member McCoy asked if the County made any preparations in anticipation of the Supreme Court's decision. Commissioner Breternitz replied no because it was expected the Supreme Court would vote in favor of Washoe County.
- Board member Giddings asked if the County would be asking the State for additional funding for the previous years when this property tax was taken from Incline Village. Commissioner Breternitz stated the County would, but there has been no direct response from the State.

At this time, agenda item 7B was presented.

7. NEW BUSINESS (Continued) – (The Staff contact listed on items for Community Development may not be in attendance but can be contacted for code and policy questions.)

B. Election of Officers (for possible action) – Elections will be held to elect the Chair, Vice Chair and Secretary for the 2011-2012 term of office.

Ann Potts nominated Andy Giddings as Chair. Sean McCoy seconded the nomination. The nomination carried.

Andy Giddings nominated Ann Potts as Vice Chair. Bridget Ryan seconded the nomination. The nomination carried.

Ann Potts nominated Trudy Brussard as Secretary. Ms. Brussard declined the nomination. Trudy Brussard nominated Sean McCoy as Secretary. Ann Potts seconded the nomination. The nomination carried.

At this time, Andy Giddings presided over the meeting as Chairperson.

6. PUBLIC COMMENT – There were no public comment requests.

8. OLD BUSINESS

A. Discussion Regarding Possible Creation of a CAB Liaison with Roy Gomm Elementary School (for possible action) – The CAB will continue their discussion from the March 14th meeting regarding whether or not it would be beneficial to create an informal method to better communicate between the CAB and Roy Gomm Elementary School to include, but not be limited to, reports at CAB and school meetings from volunteers who attend the other agency's meetings. If there is an interest, the CAB may discuss and take possible action on the steps required to make this happen and request a CAB member volunteer to work with County staff and the school to begin the process.

Board member Brussard stated she has not yet approached Roy Gomm Elementary School regarding this issue.

9. **CHAIRPERSON/MEMBER COMMENTS** - This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas. The CAB will not discuss matters raised during this item.

Chairperson Giddings reported a Chair meeting will be held on Wednesday, July 27, 2011 from 6:00 p.m. to 7:30 p.m. Board member Potts stated she would attend the meeting. Chairperson Giddings explained Chair Meetings are to address countywide issues for possible discussion at future CAB meetings. He asked if there were additional individuals interested in adding the Chair meeting and stated there was a new Open Meeting Law regarding CAB quorums at Chair meetings that went into effective July 1, 2011. A lengthy discussion followed. Chairperson Giddings requested a presentation be given at the next meeting regarding the new Open Meeting Law. A request was made for a presentation on dams and their potential impact to the Truckee River in the event of a natural disaster. Chris Potts requested an NV Energy presentation regarding pressure tests on gas lines and leaks given the gas explosion that occurred in California last year. Chairperson Giddings suggested having a presentation from Emergency Management regarding catastrophic response. Discussion followed regarding how items are agendaized for future meetings. Board member McCoy commented that his request for a general presentation from Washoe County Juvenile Services Director Carol Stewart was never agendaized even though he provided contact information to Sheri Ingley.

Future agenda items include: (a) New Nevada Open Meeting Law Presentation regarding CABs by County Legal; (b) Emergency Management Presentation regarding catastrophic failure of dam and gas line maintenance and its impact; (c) Washoe County Juvenile Services Presentation

12. **ADJOURNMENT** – There being no further business, the meeting adjourned at 7:42 p.m. Ann Potts moved to adjourn the meeting. Sean McCoy seconded the motion. The motion carried unanimously.