

WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the West Truckee Meadows Citizen Advisory Board held March 14, 2011 at the Roy Gomm Elementary School, 4000 Mayberry Drive, Reno, Nevada.

- 1.* **CALL TO ORDER** – Acting Chair Potts called the meeting to order at 6:30 p.m. She stated she would be acting as Chair of tonight’s meeting due to the absence of Chairperson, Sheri Coleman and Vice-Chair, Lance White.
- 2.* **ROLL CALL/DETERMINATION OF QUORUM** – Roll call was heard and a quorum of five members was determined.
MEMBERS PRESENT – Ann Potts, Trudy Brussard, George Georgeson, Andy Giddings, Sean McCoy
MEMBERS ABSENT – Sheri Coleman (excused), Lance White (excused)
3. **APPROVAL OF AGENDA FOR MEETING OF MARCH 14, 2011**– Trudy Brussard moved to approve the March 14, 2011 meeting agenda. Andy Giddings seconded the motion. The motion carried unanimously.
4. **APPROVAL OF MEETING MINUTES FOR JANUARY 10, 2011** – Trudy Brussard moved to approve the January 10, 2011 meeting minutes as presented. George Georgeson seconded the motion. The motion carried unanimously.
- 5.* **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – The following information was provided:
 - Board member Brussard reported a notice was received regarding the Nevada Open Meeting Law meeting. Acting Chair Potts stated she printed out that notice and announced the meeting would be held on Tuesday, March 29, 2011 at the Washoe County Administration Complex from 6:00 p.m. to 7:30 p.m.
 - Board member McCoy stated he spoke with Juvenile Services regarding Legislative Bills related to juvenile services. A presentation was being proposed for the May CAB meeting regarding an overview of juvenile services. Board member Brussard stated she attended two National Association of Counties (NACO) webinars for Washoe County regarding building effective leadership and increasing public participation and that this information might be useful in discussions regarding juvenile services. Acting Chair Potts requested an overview of Juvenile Services be agendized for the May meeting.
- 6.* **UPDATES AND LIAISON REPORTS**
 - A.* **Washoe County Sheriff’s Office Items** – There was no one in attendance to present a report at this time. This item was presented later in the meeting.
 - B.* **City of Reno Report** – There was no one in attendance to present a report.
 - C.* **CAB Liaison Reports** – There was no information to present.
- 7* **COUNTY COMMISSIONER/COUNTY LIAISON UPDATES** - Commissioner Breternitz may provide an update on county issues.
 - You may contact Commissioner Breternitz at 775.328.6110 or jbreternitz@washoecounty.us. If you prefer a discussion in person, please feel free to call Commissioner Breternitz to arrange a meeting.
 - Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer your questions and concerns. Please feel free to contact her at stone@washoecounty.us or (775) 328-2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).

Washoe County Commissioner John Breternitz:

- Stated the Board requested information regarding shared services versus consolidated services. He explained the term “shared services” is used to describe the combination of services that currently exist between the Reno-Sparks area and Washoe County and a review of Department structures to determine if structures could be combined for better efficiency. The term “consolidation” means governmental consolidation. Washoe County and the City of Reno have agreed to pursue lower level studies on the fiscal impacts with consolidation. A Shared Services Committee meeting will be held on Monday, March 21, 2011 to discuss this issue. There will also be a preliminary discussion on what areas in law enforcement that can be shared. There has been no further commitment other than on the shared-services level.
- Reported Washoe County’s budget shortfall was approximately \$33.5 million more than previously projected. The Governor’s budget includes another \$25 million from Washoe County bringing the total to \$58 million. On April 4, 2011, staff presentations will begin regarding department cuts. Each department was asked to do a plan for either a 10% or 25% budget cut, which was over and above employee reductions in wages. It was being projected Washoe County will have a severe negative fiscal outlook for the next three to four years.

Concerns/Comments

- Acting Chair Potts asked if Washoe County is encumbered as far as personnel. Commissioner Breternitz commented that the biggest expense for Washoe County is personnel and benefits; they are working on restructuring those issues.

- Board member McCoy stated the 10-25% budget cut projections were in addition to the employee reductions. He asked about the amount anticipated for employee reductions. Commissioner Breternitz stated it was approximately 8% in wage reductions.
- Acting Chair Potts asked if there has been an increase in volunteerism. Commissioner Breternitz explained there has been a tremendous increase which would equal \$900,000 or 64,000 hours of volunteer work.
- Board member Georgeson asked how RTC is affected by budget cuts. Commissioner Breternitz stated it is a separate entity from Washoe County with its own Board.

8.* PUBLIC COMMENT – There were no public comment requests.

9.* NEW BUSINESS – (The Staff contact listed on items for Community Development may not be in attendance but can be contacted for code and policy questions.)

A.*Department of Community Development Leadership Change - Adrian Freund, FAICP, retired as the Director of Community Development on January 3, 2011. Dave Childs, Assistant County Manager, has been appointed as the Acting Director of the Department. Dave will introduce himself to the CAB and community, provide information related to the Department, and respond to questions from the CAB and audience. (This item is informational only and the CAB will take no action.)

Dave Childs, Assistant County Manager, introduced himself. He briefly reviewed the potential impact of the \$58 million budget shortfall being projected for Washoe County and the number of County staff positions that will be cut. He announced Adrian Freund retired as of the first of the year and that he would be assuming the duties of the Community Development Director, due to recent budget cuts with Kim Robinson, Planning Manager, taking over the majority of duties for planning. He stated she can be contacted at 328-3602 and he can be contacted at 328-2010. He commented that the Department was working on strengthening trust and relationships with the people they work with. An analysis of the Department was conducted to determine the issues that needed to be worked on and to develop an action plan to address those issues.

Concerns/Comments

- Board member Georgeson asked if the 75% in wages and budgets for Washoe County include teachers. Commissioner Breternitz stated it was Washoe County staff only. Washoe County School District teachers are a separate entity. Mr. Childs reviewed various plans being used to decrease costs.
- Board member Brussard asked what the solution is to reverse the downward spiral in budget cuts. Mr. Childs explained how the loss of jobs contributes to the current economic downturn and stated there was a Jobs Task Force to review the issue of job creation in Nevada.
- Board member Georgeson asked if the Department was considering overlapping services. Mr. Childs stated they were always looking at shared services. Board member Georgeson commented on regulations in other countries as it relates to job creation and revenue.
- Commissioner Breternitz noted Mr. Childs is President of the International County and City Managers Association (ICCMA).

At this time, agenda item 6A was presented.

6.* UPDATES AND LIAISON REPORTS (Re-opened)

A.* Washoe County Sheriff's Office Items – Deputy Casey Andrews introduced himself and provided a brief review of calls for service. He stated there was an increase in residential burglaries of vacant or foreclosed homes in the northern area.

Concerns/Comments

- Board member McCoy commented on illegal dumping in his area due to an increase in costs and travel time at dumping facilities. He asked if there has been an increase in illegal dumping. Deputy Andrews stated he has not seen a spike in that trend, but some illegal dumping does go unreported. Board member McCoy commented on an announcement about an investigation by the Washoe County Sheriff's Office regarding embezzlement in the District Courts. Deputy Andrews stated he had no information on this matter.

9.* NEW BUSINESS (Continued) – (The Staff contact listed on items for Community Development may not be in attendance but can be contacted for code and policy questions.)

B.*Central Truckee Meadows Remediation District (CTMRD) Contaminant Boundary Update - Chris Benedict, Remediation District Program Manager for the Washoe County Department of Water Resources will provide an overview of the CTMRD program, the District's current and proposed contaminant boundaries and the resulting fee changes. There will be a brief presentation, after which Mr. Benedict will answer questions and receive comments from the CAB and audience. This proposal is tentatively scheduled to be heard by the Board of County Commissioners in May 2011. (This item is informational only and the CAB will take no action.)

Kelly Mullin, Remediation District Program, Washoe County Department of Water Resources, stated she wanted to provide an update before it would be presented to the Board of County Commissioners in May. An update would be provided to all of the NABs and CABs within the boundary area. She distributed a handout regarding the proposed changes. She stated the Remediation District was created in 1995 to address widespread ground water contamination problems. The service area boundary covers the entire Truckee Meadows and some of the outlying

valleys that are serviced by the Truckee Meadows Water Authority (TMWA). With a presentation map, she reviewed the proposed change to the contaminant boundary. She stated the change was needed because either there was no longer a contaminant or because it was being addressed by the State. There would also be a \$2 increase in remediation fees for residents outside of the contaminated area and a fee decrease for residents who were in the contaminated area, but would be outside of the contaminated area with the proposed changes.

Concerns/Comments

- Board member Georgeson asked about the source of PCE. Ms. Mullin stated PCE is a solvent that was used in the 1940's to the 1980's and mostly used today by dry cleaners.
- Acting Chair Potts asked if it was new contamination or in the ground water. Ms. Mullin stated it is currently in the ground water and in the soil in some places.
- Board member Giddings asked if companies that buy businesses that used PCE have to prove full remediation before the sale can be complete. Ms. Mullin stated she could not say because her agency is not a regulatory agency. Mr. Childs noted the Health Department has regulations regarding this issue and that they ensure there is no new contamination.
- Acting Chair Potts asked if federal funding is received for this issue. Ms. Mullin stated the program is funded by residents in the service area and the contaminated boundary.
- Board member Brussard asked about the rationale of increasing fees for residents in the service area and a reduction in fees for residents in the contaminated boundary. Ms. Mullin explained a restructuring of fees was due to the restructuring of the contaminated boundary.

C.* Senior Services Presentation – A Senior Services presentation will be given by Grady Tarbutton to discuss programs available for families in need. This item is informational only and the CAB will take no action. Grady Tarbutton was not in attendance to give the presentation.

D.*Discussion Regarding Possible Creation of a CAB Liaison with Roy Gomm Elementary School – The CAB will discuss whether or not it would be beneficial to create a liaison between the CAB and Roy Gomm Elementary School. If there is an interest, the CAB may discuss what steps might be required to make this happen and request a CAB member volunteer to work with County staff and the school to begin the process. (This item is information only and no action will be taken by the CAB at this time.)

Board member Brussard stated this item was agendized due to her comment that most CAB activity with citizens had to do with the Roy Gomm Elementary School or areas around the school therefore issues of concern might be learned through a liaison with the school. Discussion followed. It was decided to agendize this issue for further discussion and possible action at the next meeting.

10. OLD BUSINESS

A. Update and Continued Discussion of Methods to Raise Public Awareness of the CAB – The Citizen Advisory Board will provide an update on action taken from the previous meetings and will continue to discuss and take possible action on opportunities to raise public awareness of CAB meetings and citizen involvement, including awareness of board openings.

Board member Brussard commented that the biggest problem is getting residents involved to find out their areas of concern and noticing meetings. Board member Giddings commented on intermingling with Roy Gomm Elementary School and having school updates presented at CAB meetings. Commissioner Breternitz commented on the lack of interest unless a controversial topic is being discussed at meetings. Discussion was heard about contacting the school principal about County-related issues of concern of citizens.

11.*CHAIRPERSON/MEMBER COMMENTS - This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas. The CAB will not discuss matters raised during this item.

Acting Chair Potts mentioned the CAB recruitment period has begun. Discussion was heard about agendizing a presentation regarding the Alert ID Program and the Washoe County Assessor to discuss new assessment methods and the state of property tax collection. Board member Giddings requested an RTC presentation about the proposed three lanes to the Hunter Lake area. It was discussed to have the Tax Assessor presentation at the July meeting after the budget has been set.

Future agenda items include: (a) Juvenile Services Presentation; (b) CAB Liaison with Roy Gomm Elementary School; (c) Alert ID Program Presentation; (d) Washoe County Tax Assessor Presentation regarding new assessment methods and property tax collection (July meeting); (e) RTC Update regarding the Road Diet on Mayberry

12. ADJOURNMENT – There being no further business, the meeting adjourned at 7:42 p.m. Trudy Brussard moved to adjourn the meeting. Andy Giddings seconded the motion. The motion carried unanimously.