

WEST TRUCKEE MEADOWS CITIZEN ADVISORY BOARD



DRAFT

Minutes of the regular meeting of the West Truckee Meadows Citizen Advisory Board held September 13, 2010 at the Roy Gomm Elementary School, 4000 Mayberry Drive, Reno, Nevada.

- 1.* **CALL TO ORDER** – Trudy Brussard called the meeting to order at 6:34 p.m.
- 2.* **ROLL CALL/DETERMINATION OF QUORUM** – Roll call was heard and a quorum of five members was determined.
MEMBERS PRESENT – Trudy Brussard, Ann Potts, Lance White, Sean McCoy, Sheri Coleman
MEMBERS ABSENT – Andy Giddings (excused), George Georgeson
3. **APPROVAL OF AGENDA FOR MEETING OF SEPTEMBER 13, 2010** – Sheri Coleman moved to approve the September 13, 2010 meeting agenda. Ann Potts seconded the motion. The motion carried.
4. **APPROVAL OF MEETING MINUTES OF JULY 12, 2010** – This item was heard later in the meeting.
5. **ELECTION OF OFFICERS** – Elections will be held to elect the Chair, Vice Chair, and Secretary to serve for the 2020-2011 term of office.
Ann Potts moved to nominate Sheri Coleman as Chair. Lance White seconded the motion. The motion carried. Ann Potts moved to nominate Lance White as Vice-Chair. Trudy Brussard seconded the motion. The motion carried. Trudy Brussard moved to nominate Ann Potts as Secretary. Lance White seconded the motion. The motion carried.
At this time, Sheri Coleman presided over the meeting as Chairperson.
- 6.* **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – Board member Brussard noted the CAB Healthy Meeting and Training event will be held on Wednesday, October 27, 2010 at 6:00 p.m. in the Community Development large conference room. Chairperson Coleman announced the Washoe County Building Replacement Standards meeting would be held on Wednesday, September 14, 2010. Board member Potts announced the Pyramid Lake Cutthroat Challenge will be held on October 2-3, 2010.
- 7.* **UPDATES/LIAISONS REPORTS**
 - A.* **Washoe County Sheriff's Office Items** – Sgt. Bill Bynum reported congested shooting signs have been posted at access roads in the West Truckee Meadows area and have reduced the number of calls about shooting in congested areas. Crime activity has reduced due to the time of the year. He reminded individuals, when hiking, to lock vehicles and keep valuables out of sight when inside vehicles. Vehicle burglary for the area has been minimal, but has increased around the Lake area. He reported items found in a storage unit were linked to a number of burglaries in the area. He encouraged residents to report traffic problems.
Concerns/Comments
 - Board member McCoy asked what the congested shooting areas apply to and what was defined as a "firearm". Sgt. Bynum stated the limit was pellet-gun size and that the 5,000-foot mark was to define a mile.
 - Board member Brussard asked if there were pedestrian or bike lane problems around the Roy Gomm Elementary School that need to be recommended later in the meeting under item 11A. Sgt. Bynum stated he did not know.
 - B.* **City of Reno Report** – There was no one in attendance to present a report.
 - C.* **CAB Liaison Reports** – There was no one in attendance to present a report.
- 8.* **COUNTY COMMISSIONER/COUNTY LIAISON UPDATES**
 - You may contact Commissioner Breternitz at 775.328.6110 or jbreternitz@washoecounty.us. If you prefer a face-to-face discussion, please feel free to call Commissioner Breternitz to arrange a meeting.
 - Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer your questions and concerns. Please feel free to contact her at stone@washoecounty.us or (775) 328-2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).

Washoe County Commissioner John Breternitz was not in attendance to present a report.
- 9.* **PUBLIC COMMENT** – There were no public comment requests.
10. **NEW BUSINESS** – (The Staff contact listed on items for Community Development may not be in attendance but can be contacted for code and policy questions.)
 - A. **Discussion of Methods to Raise Public Awareness of the CAB** – Citizen Advisory Board discussion and possible action on opportunities to raise public awareness of CAB meetings and citizen involvement. Board member Potts stated CAB information could be found at the Washoe County website. Board member Brussard commented that information was also posted in the Reno-Gazette Journal. The Board discussed: finding topics of interest and posting articles in free publications. Ann Potts moved for the CAB to attempt to increase public awareness by having each CAB member contact two free publications such as the Reno News and Review, Pet Folio, Senior Spectrum, and the Community Editor of the Reno Gazette Journal to see if articles about the CABs can

be published, along with the CAB schedule to raise public awareness and that CAB members will communicate with one another on which publications they will contact. Lance White seconded the motion. The motion carried.

11. OLD BUSINESS

A. Request from Washoe County Public Works for CAB Input for Potential Pedestrian and Bike Projects –

Washoe County is soliciting input from the CABs to develop a list of potential pedestrian and bicycle projects to be located within public right-of-way of County maintained public streets. Washoe County has the opportunity to apply for Transportation Equity Act (TEA) enhancement funds later this year. Projects for this funding source are transportation related and not recreational. As TEA enhancement project funding is limited to \$650,000 per project, a relatively small amount for construction, it is recommended that projects be segmented in sections of ½ mile (2640 feet). In the past, Washoe County has been granted one project on a 2-year funding cycle. Although County staff will not be at the CAB meeting, questions can be directed to Clara Lawson, P.E., P.T.O.E., with Washoe County Public Works, by emailing her at Clawson@washoecounty.us or calling her at 775.328.3603. Currently, the WTM CAB has previously recommended: traffic calming on Plateau to be added to existing pedestrian and bike path. During the September meeting, the CAB will have an action agenda item on this topic to either recommend: (A) the top three community ranked priority pedestrian and bike path projects or (B) forward all suggested projects for consideration.

The Board discussed “road diet” projects. Trudy Brussard moved for an RTC presentation to be given about the feedback and the results from “road diet” efforts. Discussion followed. Chairperson Coleman suggested the beginning of the “road diet” be heard at the November CAB meeting and, for the March meeting, to discuss projects to begin in the summer, 2011. Trudy Brussard amended her motion to request a two-step awareness campaign in November and March. Lance White seconded the motion. The Board discussed the lack of public input to make a recommendation for traffic calming on Plateau Road. Trudy Brussard moved to table this item until the November meeting for lack of information. Ann Potts seconded the motion. The motion carried.

At this time, agenda item 4 was heard.

4. APPROVAL OF MEETING MINUTES OF JULY 12, 2010 – Ann Potts moved to approve the July 12, 2010 meeting minutes. Lance White seconded the motion. The motion carried.

12* CHAIRPERSON/MEMBER COMMENTS

- **Presentation To Former VT/WTM CAB member Len Crocker** – The Board discussed inviting Len Crocker to the next meeting for his presentation.

Next Agenda Items: (a) RTC feedback; (b) Discussion of two CAB member openings; (c) Presentation to Former VT/WTM CAB member Len Crocker; (d) Discussion of “Road Diet” Projects

13. ADJOURNMENT – There being no further business, the meeting adjourned at 7:20 p.m. Ann Potts moved to adjourn the meeting. Lance White seconded the motion. The motion carried.