



South Truckee Meadows/Washoe Valley Citizen Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB. Minutes of the regular meeting of the South Truckee Meadows/Washoe Valley Citizen Advisory Board held May 30, 2019 6:00 p.m. the South Valleys Library at 15650A Wedge Parkway, Reno, Nevada.

1. *CALL TO ORDER/ DETERMINATION OF QUORUM - Meeting was called to order at by Jim Rummings at 6:00 p.m.

Member Present: Tom Burkhart, Jim Rummings, Kimberly Rossiter. A quorum was determined.

Absent: Shaun O'Harra (not excused), Patricia Phillips (excused).

2. *PLEDGE OF ALLEGIANCE - the Pledge of Allegiance was recited.

3. *GENERAL PUBLIC COMMENT AND DISCUSSION THEREOF-

With no requests for public comment, Jim Rummings closed the public comment period.

4. APPROVAL OF AGENDA FOR THE MEETING OF MAY 30, 2019 (for Possible Action) –Tom Burkhart moved to approve the agenda for MAY 30, 2019. Kimberly Rossiter seconded the motion to approve the agenda for MAY 30, 2019. Motion carried unanimously.

5. APPROVAL OF THE MINUTES FOR THE MEETING OF MAY 2, 2019 (for Possible Action) – Tom Burkhart moved to approve the meeting minutes for **MAY 2, 2019**. Kimberly Rossiter seconded the motion to approve the meeting minutes. Motion carried unanimously.

6. DEVELOPMENT PROJECTS– The project description is provided below.

6.A. Amendment of Conditions Case Number WAC19-0003 Lodge Coffee + Wine WADMIN18-0009 – Request for community feedback, discussion and possible action to forward community and Citizen Advisory Board comments to Washoe County staff on a request for an administrative permit with an expanded range of hours beyond what was approved as part of the original administrative permit, Case WADMIN18-0009, approved August 2, 2018. The original permit allowed for the Liquor Sales – On-Premises and Retail Sales – Specialty Stores use types. If approved, this new permit would supersede the original permit and would be the same as the original permit, except that it would update the original hours of operation for the wine and coffee bar. To ensure continuity in the enforcement of original and new permit conditions, the original administrative permit case number will carry forward, supplemented with an amendment of conditions case number. (for Possible Action)

- **Applicant/Property Owner: Burkhart Management Group LLC**
- **Location: 17025 Mt. Rose Hwy**
- **Assessor's Parcel Number: 047-161-13**
- **Staff: Kelly Mullin, Senior Planner, 775-328-3608; kmullin@washoecounty.us**
- **Reviewing Body: Tentatively scheduled for the Board of Adjustment on June 6, 2019**

CAB member Tom Burkhart is the applicant for this item and therefore recused himself from voting on it. As a result, a quorum of the CAB was not present for item 6.A. The following is a record of the discussion that occurred, but does not represent official CAB action.

Debby Bullentini, manager of Coffee/Wine Bar, provided information regarding their request for extending their hours of operation, June 1 – October 31, Friday – Saturday nights til 9 p.m., Sunday – Thursday nights til 8 p.m. The rest of the year, the weekdays will close at 7 p.m. and Friday-Saturday will close at 8 p.m.

Kelly Mullin, Washoe County Planner, provided clarification of the operating hours.

Public member and neighbor, Karen Mullen, stated that she wasn't aware of the request to change the operating hours. Kelly Mullin indicated the request is to revise hours of operation. Kelly said the notice to the neighbors indicated an amendment to the conditions of the case to include outdoor music and updating hours of operation. Since the date of the notice, the applicant has since removed the outdoor music request, but updating hours of operation still applies.

Karen Mullen asked the board to require a condition that the parking lights are turned off no later than 10 p.m. and earlier on the weekdays. Tom Burkhart said he said the lights should remain on for at least an hour after closing for safety purposes. He said he is fine with turning off lights an hour after closing.

Debbie Bullentini indicated that they stop serving 10 minutes before closing. She said some people take their time to finish up their wine and they stay a little bit longer.

Kimberly Rossiter recommended support of the request, subject to a condition to turn off lights an hour after closing. Jim Rummings agreed with that recommendation. Tom Burkhart abstained from this portion of the conversation due to his status as the applicant.

7. *CHAIRMAN/BOARD MEMBER ITEMS - No items were discussed

8. *GENERAL PUBLIC COMMENT AND DISCUSSION THEREOF –

With no requests for public comment, Jim Rummings closed public comment period.

ADJOURNMENT – the meeting adjourned 6:15 p.m.

Number of CAB members present: 3

Number of Public Present: 2

Presence of Elected Officials: 0

Number of staff present: 1