



## Spanish Springs Citizen Advisory Board

Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the Spanish Springs Citizen Advisory Board held October 6, 2021, 6:00 p.m. at the Spanish Springs Library at (7100A Pyramid Lake Highway).

**1. \*CALL TO ORDER/ DETERMINATION OF QUORUM** – The meeting was called to order at 6:01 p.m.

**MEMBERS PRESENT:** Sam Metz, Ken Theiss, Bruce Parks (alternate filling in for Stan Smith), Greg Coppola.

**MEMBERS ABSENT:** Stan Smith, Matt Lee

**2. \*PLEDGE OF ALLEGIANCE** – The pledge was recited.

**3. \*GENERAL PUBLIC COMMENT AND DISCUSSION THEREOF – Limited** to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a Request to Speak form to the Board Chairman. Comments are to be addressed to the Board as a whole.

Jana MacMillian spoke about updated Spanish Springs Library operating hours – now open 10 a.m. - 6 p.m. Sunday through Friday.

**4. APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 07, 2021 (for Possible Action)**

Bruce Parks moved to approve the minutes of April 7, 2021. Sam Metz seconded the motion which carried unanimously.

**5. \*ELECTION OF OFFICERS** - Elections by the CAB members will be held to elect the Chair and Vice-Chair for 2021/2022 term, elected officers will be effective immediately. (for Possible Action)

**MOTION: CHAIR – Bruce Parks moved to nominate Ken Theiss for Chair. Sam Metz seconded the motion. The motion carried unanimously.**

Vice chair – Bruce Parks moved to nominated Sam Metz for Vice Chair. Sam Metz declined. The motion failed without support.

**MOTION: VICE CHAIR – Ken Theiss nominated Greg Coppola for Vice Chair. Bruce Parks seconded the motion which carried unanimously.**

**6. INTRODUCTIONS OF NEW WASHOE COUNTY STAFF MEMBERS** - Marc De La Torre, Candee Ramos, Alexandra Wilson, new CAB format and overview of American Rescue Plan Act (ARPA) Funding

Nancy Leuenhagen, Director of Communication for Washoe County, introduced the new Staff members in the Commissioner Support Team.

Alexandra Wilson provided a PowerPoint slideshow about the Commission Support Team and CAB meeting format.

Alexandra Wilson highlighted the American Rescue Plan Act (ARPA) and encouraged the public to complete the survey. In response to a community member, Ms. Wilson stated there is no deadline for the survey.

## **7. WASHOE COUNTY SHERIFF'S OFFICE UPDATE -**

Lt. Armando Avita introduced Sgt. Dan Bells. Lt. Avita provided a general community update. Highlights included fundraising, including the 'no shave campaign' to support a fallen deputy's daughter for her college fund. He spoke about the new uniforms for deputies. He stated Sarah Johns is the new PIO who is getting information out. He reminded the public about burglary deterrents. Go to WashoeSheriff.com for information. He provided their phone number, 785-9276 (WCSO).

Bruce Parks thanked Lt. Avita.

Community member expressed concern about the traffic, speeding, and parking on Eagle Canyon. Lt. Avita said we can pass those service request to our motor division.

A community member in Bridle Path expressed concerns about trespassing and motor bikes speeding through the paths. Lt. Avita encouraged her to find the source and take pictures. Lt. Avita stated there is an ordinance to allow ingress and egress on paved roads. She stated it's a private trail. He encouraged her to pay attention to where they are coming from.

**8. \*FUTURE CAB SCHEDULE -** Frequency of meetings & set date of next meeting (for possible action)

**MOTION: Ken Theiss moved to recommend holding meetings every-other-month, first Wednesday of every month. Greg Coppola seconded the motion. The motion carried unanimously.** December 1, 2021 would be the next meeting.

**10. \*CHAIRMAN/BOARD MEMBER ITEMS-** This item is limited to announcements by CAB members. (This item is for information only and no action will be taken by the CAB).

- Bruce Parks inquired about four-way stop on Dolores to help better control the problematic traffic. There a lot of speeders on that road. Sam Metz notified the public that was completed a couple of months ago.
- A community member requested an NDOT representative to discuss Pyramid Highway.
- Ken Theiss inquired about the mailboxes on the Northeast corner of Calle De La Plata and Pyramid Highway. He said they are causing issues on the corner. They need to be moved to the southside.

**11. \*GENERAL PUBLIC COMMENT AND DISCUSSION THEREOF –**

Michelle B. inquired about how the voting for president and vice president works.

**ADJOURNMENT –** Meeting adjourned at 6:41 p.m.

Number of CAB members present: 4

Number of Public Present: 7

Presence of Elected Officials: 0

Number of staff present: 3