



# Spanish Springs Citizens Advisory Board

**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the Spanish Springs Citizen Advisory Board held January 8, 2014 at the Spanish Springs Library at (7100A Pyramid Lake Highway)

1. **CALL TO ORDER/ DETERMINATION OF QUORUM** - The meeting was called to order at 6:02 p.m. by David Espinosa, Chair. A quorum was present. David Espinosa reviewed the protocols for public speaking during the meeting.  
**MEMBERS PRESENT** – Dawn Costa-Guyon, At-Large, David Espinosa, At-Large, Catherine Gustavson, At-Large, James Scivally, At-Large, and Ken Theiss, At-Large.  
**MEMBERS ABSENT** - Charity Rosasco, At-Large Alternate and David Schneck, At-Large Alternate,
2. **PLEDGE OF ALLEGIANCE**- David Espinosa led the salute to the Flag.
3. **\*PUBLIC COMMENT**
  - David Espinosa welcomed everyone to the meeting and reviewed the protocols for hearing public comment.
  - David Espinosa asked for public comment and hearing none, closed this agenda item.
4. **APPROVAL OF THE AGENDA FOR THE MEETING OF JANUARY 8, 2014. – MOTION:** Catherine Gustavson moved to approve the January 8, 2014 agenda as posted. James Scivally seconded the motion. The motion carried unanimously.
5. **APPROVAL OF THE MINUTES FOR THE NOVEMBER 13, 2013 MEETING. – MOTION:** James Scivally moved to approve the minutes of the November 13, 2013 meeting as submitted. Ken Theiss seconded the motion. The motion carried unanimously.
6. **\*COMMISSIONER UPDATE**
  - A.\* Washoe County Commissioner Vaughn Hartung provided updated information on items of interest to local citizens. Commissioner Hartung announced that the City of Sparks will be appointing a new Justice of the Peace. Commissioner Hartung reported that there is a new ash can container project that is being initiated to offer ash disposal cans to citizens for proper disposal of fire place ashes. The Regional Planning Commission will be hearing a Master Plan Amendment to allow for multi-family dwellings in the Spanish Springs Planning Area. Washoe County will be the applicant to amend the Regional Plan. Commissioner Hartung reported that the Lutheran Church application was approved by the Planning Commission. Commissioner Hartung was available to address questions and concerns from the CAB and audience. Commissioner Hartung can be reached at (775) 328-2007 or via email at [vhartung@washoecounty.us](mailto:vhartung@washoecounty.us). (This item was for information only and no action was taken by the CAB).
7. **\*PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**
  - A. **Washoe County Sheriff's Office (WCSO)** – Lt. Jeff Clark, Watch Commander, Washoe County Sheriff's Office (WCSO) introduced himself and presented a report on local law enforcement issues and concerns. Lt. Clark stated that members of the Sheriff's Office are pleased that the CAB program has been reactivated. Lt. Clark reported on the investigation of a vehicle rollover on January 7, 2014. There were no fatalities reported. (This item was for information only and no action was taken by the CAB.)  
**Comments and Concerns**
    - Concerns were raised regarding recent excessive vandalism in the form of tagging. Lt. Clark urged citizens to contact: [washoesheriff.com](http://washoesheriff.com) to request information regarding the graffiti abatement program.
  - B.\* **Washoe County Parks and Recreation Report and Update** – Al Rogers, Community Services Department provided information on the Community Services Department related to the Washoe County Parks. Mr. Rogers provided a quick reference of contact information. Eric Crump, Operations Superintendent for parks reported on events at the Lazy 5 Regional Park. Mr. Crump discussed the improvements at local park and resurfacing some playground areas of the park. Team sports will begin in March. A new water park will be opening at the North Valleys Regional Park. Restrooms and

possibly a concession will be installed at the Eagle Canyon Park. Following his presentation, Mr. Rogers will address questions and concerns from the audience and CAB. Email: [arogers@washoecounty.us](mailto:arogers@washoecounty.us) (This item was for information only and no action was taken by the CAB).

#### **Comments and Concerns**

- In response to questions, Mr. Crump reported that Sky Ranch Park is scheduled to be sold.
- In response to questions raised, Mr. Rogers reported on funding challenges that effect continuing with improvements and maintenance to local and regional parks. Funding comes from residential construction taxes.
- Commissioner Hartung reported that Sky Ranch Park property will be re-conveyed back to David Freer and provided background on the planning of the La Posada roadway and Sky Ranch Park.
- In response to concerns that were raised during the November SSCAB meeting, Mr. Rogers reported that the issues have been resolved and there is a policy that use of non-reserved parks facilities are on a first come first serve basis.

**C.\*Washoe County Engineering** - Dwayne Smith, Director of Engineering, Community Services Department, Engineering and Capital Projects provided a PowerPoint presentation on the pavement preservation program. Mr. Smith included information on preventative maintenance and rehabilitation. Mr. Smith provided an overview of current and projected roadway projects. Mr. Smith stated that the PCI (Pavement Condition Index) pre 2009 averaged 77. The PCI for 2012 averaged 73. Following his presentation, Mr. Smith addressed questions from the audience and CAB. Contact Mr. Smith at [DESmith@washoecounty.us](mailto:DESmith@washoecounty.us) and 775-328-2043. (This item is information only and no action will be taken by the CAB.)

#### **Comments and Concerns**

- In response to questions raised, Mr. Smith urged everyone to pick up copies of contact information for Washoe County departments. Mr. Smith stated that they identify streets and roadways that need maintenance and prioritize the need.

**8. DEVELOPMENT PROJECTS** - For information, preview the application online at [http://www.washoecounty.us/comdev/da/da\\_index.htm](http://www.washoecounty.us/comdev/da/da_index.htm) or <http://www.washoecounty.us/comdev>, call 775.328.6100.

**A. Amendment of Conditions Case No AC13-011 (Spanish Springs Associates, LLC)** – Robert Sader, Legal Council for Spanish Springs Associates, LLC, presented information on the request to amend Special Use Permit Case SB0007-020 to add 118.6 acres to the approved standards and conditions of the original special use permit for grading and construction of drainage facilities to facilitate future development within the Spanish Springs Business Center located in the Spanish Springs Business Center. APN: 538-171-07 & 538-010-02, within Sec. 14, 22 and 23, T21N, R20E MDM, Washoe County, NV. Lisa Manenatti and Sam Chicone were available to address questions and concerns. Staff Representative, Trevor Lloyd, Senior Planner. 775-328-3620. Email: [tlloyd@washoecounty.us](mailto:tlloyd@washoecounty.us) Meeting Date: February 6, Board of Adjustment. **MOTION:** James Scivally moved to recommend approval of Amendment of Conditions AC13-011 to amend Special Use Permit SB0007-020 as presented. Dawn Costa-Guyon seconded the motion. The motion carried unanimously.

#### **Comments and Concerns**

- In response to questions raised, Mr. Sader stated that there is a family owned distribution center that is planning to relocate to the Spanish Springs Business Center.
- Support was stated for the benefits of this new industry to the Spanish Springs community.
- Commissioner Hartung stated that most of the traffic would be from FED-EX and UPS for deliveries and distribution.
- In response to questions raised, Mr. Sader reported that Phase 2 of the proposed project is not scheduled at this time.
- In response to questions raised, Mr. Sader stated that none of the grading is adjacent to the Pebble Creek community.
- There were no comments in opposition to the proposed amendment.

**9.\*CHAIRMAN/BOARD MEMBER ITEMS** - There were no items for future agendas or comments from the board members presented.

**10.\*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a “Request to Speak” form to the Board chairman. Comments are to be addressed to the Board as a whole.

- David Espinosa asked for further comment and hearing none, closed this agenda item.

**11. ADJOURNMENT** – James Scivally moved to adjourn the meeting at 7:22 p.m. Ken Theiss seconded the motion. The motion carried unanimously.

Respectfully submitted by: Allayne Donnelly-Everett, Administrative Recorder Services

Those in Attendance: Commissioner Vaughn Hartung, five CAB members, one law enforcement officer, one member of the audience, seven presenters and two Administrative recorder personnel.