

# NORTH VALLEYS CITIZEN ADVISORY BOARD



## DRAFT

Minutes of the regular meeting of the North Valleys Citizen Advisory Board held March 8, 2010 at the North Valleys Regional Sports Complex Community Building 8085 Silver Lake Drive, Reno, Nevada

1. **CALL TO ORDER** – The meeting was called to order at 7:00 p.m. by, Sarah Chvilicek, Chair. Sarah Chvilicek led the Pledge of Allegiance.
2. **MEMBERS PRESENT** – Eric Arentz, Cold Springs, Sarah Chvilicek, District 5, Francine Donshick District 3, Mark Gallegos, District 3 Alternate Frank Schenk, Cold Springs, Earl Walling, North Valleys Linda Walls, North Valleys and John White, North Valleys.
3. **APPROVAL OF THE AGENDA** – Francine Donshick moved to approve the March 8, 2010 agenda as posted. John White seconded the motion. The motion carried unanimously.
4. **APPROVAL OF THE MINUTES** – Francine Donshick moved to approve the minutes of the January 11, 2010 meeting as submitted. John White seconded the motion. The motion carried unanimously.
- 5.\* **REPORTS AND UPDATES** – The following reports and updates were informational only and no action was taken. The reports will be limited to five minutes each.
  - A. **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County.
    - There were no updates, announcements or correspondences presented.
  - B. **WASHOE COUNTY SHERIFF'S OFFICE ITEMS** – A representative of the Washoe County Sheriff's Office was not available to report on public safety issues within the CAB's planning area, including recent calls for service.
  - C. **FIRE DEPARTMENT REPORT** – A representative of the Reno Fire Department was available to address fire safety concerns.
  - D. **STEAD AIRPORT UPDATE** – Skip Polak, Manager, Stead Airport Manager was available to report on activities and projects at the Stead Airport. Mr. Polak reported that he has contacted helicopter pilots to address complaints from local residents. Mr. Polak reported that military exercises pertaining to drones and C130's have been successful. Mr. Polak reported on some work that is planned for the landing system at the airport. Mr. Polak reported that a serious wildfire season is expected this year and fire fighting equipment will be stationed at the airport. Mr. Polak reported on some wildlife concerns and that some of the representatives of NDOW have been flying out of the airport. Sarah Chvilicek reported that Mr. Polak has resolved an issue with a pilot that was flying over residential communities.
  - E. **SIERRA NEVADA JOB CORPS UPDATE** – Sierra Nevada Job Corps was not available to present a report on activities at the Sierra Nevada Job Corp.
  - F. **REGIONAL PARKS AND OPEN SPACE DEPARTMENT UPDATE – PEAVINE DISTRICT** - Sarah Chvilicek reported that this update is included in the report from Lorrie Adams so this item will be dropped from the agenda.
  - G. **WASHOE COUNTY UPDATE:**
    - Commissioner Bonnie Weber was not available to provide an update on County issues.
    - Commissioner Kitty Jung was not available to provide an update on County issues.
    - Lorrie Adams, County Liaison for Districts 4 and 5, is available to answer your questions and concerns. Please feel free to contact her at [ladams@washoecounty.us](mailto:ladams@washoecounty.us) (775) 328-2720. To sign up to receive email updates from the County, visit [www.washoecounty.us/cmail](http://www.washoecounty.us/cmail). Monthly updates on County issues in your area are available online at [www.washoecounty.us/cab](http://www.washoecounty.us/cab) (follow the link to your CAB).
    - Meet with Commissioner Weber for coffee the 3rd Saturday of each month at 10:00 a.m. at the Sierra Sage Golf Course.
- 6.\* **PUBLIC COMMENT:** Comment heard under this item will be limited to items not on the agenda. Any time limits for this public comment item and for public testimony during an agenda item will be set by the Chair at the beginning of the meeting, but the time limit per person shall be no less than three minutes. The Chair may also grant additional time for persons representing a group at the beginning of the meeting. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.
  - Sarah Chvilicek reported that the Silver Star Ranch application and the Silver Hills detachment request will be heard March 10, 2010 by the Reno City Council.
  - Garth Elliott introduced himself and announced that he is a candidate for Commissioner, District 5. Mr. Elliott presented some comments pertaining to his campaign platform.

- Gary Feero, Outreach Advisory Program presented information on the CERT (Community Emergency Response Team) and encouraged citizens to consider volunteering to serve on that program.
  - Gary Schmidt introduced himself and announced that he is a candidate for State Senate, District 2. Mr. Schmidt commented on his campaign platform.
  - Sarah Chvilicek asked for further public comment and hearing none, closed this item.
- 7. NEW BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)
- A.\* Update on the Washoe County Hazards Mitigation Plan** – In Aaron Kenneston's absence, Christina Conti, Washoe County Emergency Management provided an overview of the Washoe County Hazards Mitigation Plan, to include the plan's goals, objectives and mitigation strategies. Ms. Conti discussed measures that all citizens can take to be prepared for emergency situations. Following her presentation, Ms. Conti was available to address questions from the CAB and the audience. Information is available at [www.readywashoe.com](http://www.readywashoe.com). (This item was for information only and the CAB took no action.)
- B. Variance Case NO. VA10-001 - (Tallac Tower – Cold Springs)** – Mitch Legarza, Tallac Tower Group presented the request to reduce the rear yard setback from 15 feet to ±7 feet to bring an existing approved wireless communication facility into conformance with current code requirements as authorized in Article 804 of the Washoe County Development Code. The existing 75-foot-tall slimline monopole was constructed to accommodate four wireless communications carriers or broadband internet providers. The project is located at 3600 White Lake Parkway. The 1.00-acre parcel is designated Industrial (I) in the Cold Springs Area Plan, and is situated in a portion of Section 21, T21N, R18E, MDM, Washoe County, Nevada. The property is located in the **North Valleys Citizen Advisory Board** boundary and Washoe County Commission District No. 5. (APN 087-032-07). Staff Representative: Trevor Lloyd, Senior Planner can be contacted at 775.328.3620 with questions and concerns. This application is tentatively scheduled for review by the Board of Adjustment on April 1, 2010. **MOTION:** Francine Donshick moved to recommend approval of VA10-001 Tallac Tower as presented. Eric Arentz seconded the motion. The motion carried unanimously.
- Comments and Concerns**
- Garth Elliott stated that he feels that these installations need to be reviewed every two years in order to make sure that the project is in compliance with the special use permit.
  - There were no comments or concerns in opposition to this request.
- C.\* Sierra Nevada Teen Ranch** – Sarah Chvilicek reported that the application that came before the CAB was for an extension of the Special Use Permit. Nothing in the application indicated an amendment of conditions application submitted by the project proponents specific to extending the sunset clause from the original application. Ms. Chvilicek stated her opposition to being blindsided and left out of the communications system and stated that had the CAB had a full application package that they could have made a more informed recommendation. The amendment of conditions and extension of the sunset clause was approved by the Washoe County Board of Adjustment in February 2010. (This item was for discussion only and the CAB took no action.)
- Comments and Concerns**
- Gary Schmidt stated that he does not support the blanket approval by Washoe County of requests for extensions.
- 8. OLD BUSINESS** – There were no Old Business items scheduled for review.
- 9.\* CHAIRMAN/MEMBER COMMENTS** - (This item limited to announcements of topics/issues posed for future workshops/agendas)
- Sarah Chvilicek reminded everyone that the May meeting will be held at the North Valleys Regional Sports Complex.
  - **Next Agenda Items:** There were no items submitted for the May agenda.
- 10. Adjournment** – Francine Donshick moved to adjourn the meeting at 7:42 p.m. Eric Arentz seconded the motion. The motion carried unanimously.

Respectfully Submitted By: Allayne Donnelly-Everett, Recording Secretary