



Incline Village Crystal Bay Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the Incline Village Crystal Bay Citizens Advisory Board meeting held at Incline Village General Improvement District, 893 Southwood Blvd, Incline Village, NV 89451 on September 23, 2013 - 5:30 P.M.

1. * CALL TO ORDER/PLEDGE OF ALLEGIANCE - The meeting was called to order at 5:30 p.m. by Sarah Tone, County Liaison. Chief Brown led the Salute to the Flag.

2. * ROLL CALL/DETERMINATION OF QUORUM - Alexander, Mark; Devine, Bill; Eick, Gerry; Lyons, Kevin; Miller, Judy; Nicholas, Deborah, Pete Todoroff. A quorum was determined.

3. * PUBLIC COMMENT –

Robert Love – lived at Martis peak since 2000, Incline since 1965. 5-6 homes are rentals with parties. They make noise – and it carries through the neighborhood. Ongoing thing through the summertime. The police won't come due low number of staff. There is nothing that can be done. And the owners don't care.

Lynn Schiek – lives on a small court – 8 residents; Vacation rental that sleeps 13 in each house. Wedding rehearsals, parties. The people must be committing a crime to call the police. We are at risk for retaliation. It's a nuisance. The fee for violation is low, and they don't mind to pay for it. It should be registered as a business.

Andrew Whyman – Congratulation on resurrecting the CAB. We researched the benefits of the CAB. You have an opportunity to do something. In the past, it didn't happen. It's farther reaching than IVGID. Local ordinances in this community – i.e. what you can do with your rental. The real estate community shot it down. Broaden the dialogue. Andy said he would like to know the cost of services with the sheriff's department – number of DUI, the cost to the community/county, the number of drug arrests and cost for those. We need a key of appreciation for how this community functions and how the sheriff's contribute.

Gerry Eick - approached by member of the community and asked a request for future agenda item for long term planning for electricity, telephone to be taken off the poles, and into the ground. There are a number of trees cutting around the utility poles. We understand those easement areas have to be clear for hazard. Is there somewhere to development in long term planning, franchise agreements. Talked about it in the past for Crystal Bay corridor.

Jeff Gall – We have had it with what is happen in our small court; the strangers have no regard for others on the street. BBQ was set up in the garage. Timeless weekends – music, screaming. There must be something we need to do about this. We want our quiet neighborhood.

Rick Jones - 34 year resident of Crystal Bay. Congratulations for getting the CAB back. Insight to situation with vacation rental business. While on CAB – asked by Commissioner Jim Galloway to be a stakeholder in regards to timeshares/rentals. We had all the counties represented except for South Lake Tahoe. SLT were the only one with this issue. Washoe County didn't feel it was a real issue at that time. It was hard to enforce the violations. The property owner has their right to do what they want to do what they want with their property, within the law; they can argue an economic hardship. However, the same issue came up with fractional ownership. Part of the problem besides the nuisance factor, the big problem is we don't have a structure in place such as the police department. We have to rely on Washoe County. The GID has to admit that this issue isn't a tremendous overload on the infrastructure on Public Works. Please look into – vacation/rental people will come down on you. Detailed report from the stakeholders meeting back 8 years ago or so at the TRPA office. Please review those minutes. Jane Maxwell may have it.

NLTFPD Chief Brown – Call volume (from January 1 til now, we have had 1274 responses, we are down by 80 calls compared to last year; low fire calls – small amount of structure fires calls). Wild land season; we are very fortunate. Used the 911 systems and early notification systems. Big fires around the area – Silver Springs, Carpenter, Red Rock, Bison, Spring Peak, Rim Fire. Rim fire is still burning – 84% contained. 14 major fires going across the nation. It will be suppressed during the winter. Fuel reduction is important. We want to relieve the threat of wildfire. Our crews are out working. Pile burning this winter. Halo affect – treatment on our properties. Wilderness areas are difficult to work on. NLTFPD.com; encourage citizens to get their fireplaces, chimneys, fireboxes, smoke detectors, CO detectors checked. Difficult to maintain staffing levels. We are here to take care of you. 5 new fire fighters. Pete Todoroff mentioned the –

Knox Box system – secure lock box system with key for fire department – it knows who used it and when they used it. Good security system. Allows us entry into your home for safety purposes. The cost is minimal.

Suzanne Love – Surrounded by the houses being rented out. It's become a second home owner community. We have one neighbor with wedding with 18 cars parked; they are loud. The owner is going to continue to rent the house. We have asked the Sherriff's – there is only two of us in town; bon fire in bbq's. The owner is in San Francisco. We don't go to the beaches – the beach have become impacted – one of the things that are bringing in the rental people is the beaches. The owners are giving the passes to the renters.

Judy Miller – Thank you for getting the CAB going. I'm an alternate – I get to fill in when someone is absent. My concerns are your concerns. This is our community. I ask my neighbors to come here to speak. Dave Solaro will speak about the erosion control. Would like to hear from the Sherriff's department. The speeding in our neighborhood is a problem. The morning and evening are the worse. Vacation rental problems as well; Douglas County has an ordinance and people want to adopt it – use them as a source and explore their ordinance success.

Bill Devine – Will pass on these issues to the commander.

Andrew Whyman – Point of information – clarify – the nuisance committee with 6 public meetings and came up with local ordinance and the County Lawyers agreed to go ahead with that. The Real Estate Board said they were going to sue us.

Development project – Agency Review Variance – VA13-007; Ward-Young Architecture

Don Fulda, 701 Fairview; 2600 square foot parcel; we are doing an addition to increase the house to 5400 feet. Wanted to add on a garage bay – 3 car capacity. We need to go through the variance process. We have considered 3 other locations. #1 – downhill side of drive way – inadequate turning, high wall, and visible. This was the best of the poor options. #2 is on the north end of the property come into the wrong. #3 off of Christina, not a viable option. We feel it's the best place – adds on to the building that it's already there – blends. We ask for concurrence and support. Board of adjustment staff report – they recommend to approve the conditions, which are minimal. October 3rd, 1:30pm, contact Don Fulda, drf@wyarch.com, 530-587-3859 X107. Bill Devine asked a clarifying question - #2 #3 you would have to build an additional drive way? Don – yes. Kevin Lyons – asked about coverage. Don – we are 5,000 under. The net change is 0 in land coverage. Further away from the current encourachment. Deborah Nicholas – visual impact? Don – the existing garage is an underground bunker – and a low pitch shed is what we will do with the existing garage. The pitch isn't steep, and roof isn't very high. Mark Alexander – you can't see any of this garage facility from street level; you're new roof will go back into the bunker sod roof. Don –drainage is being taken care of – we can sloop and pick up the drainage. As a placeholder, the exact footprint was shown as a parking pad as the remodel. We will enclose it – change in structure. Gerry Eick – Would you like us to submit our opinion for this variance? Sarah Tone – please submit to recording secretary or Sandra.

Dave Zeigler – the ground work has been laid for nuisance ordinance. Commissioner Breternitz had a special meeting. I hope the CAB visited that topic again.

4. APPROVAL OF AGENDA FOR THE MEETING OF SEPTEMBER 23, 2013

Sarah Tone made a motion to approve the agenda for September 23, 2013. Mark Alexander approved the agenda; Pete Todoroff seconded the motion. Motion was passed unanimously.

5. ELECTION OF OFFICERS – Elections will be held to elect the Chair and Vice Chair to serve for the 2013 - 2014 term of office which will be effective from time of election through June 30, 2014 or until a successor is elected.

Deborah Nicholas made a motion to have Mark Alexander be the Chair. Pete Todoroff seconded the motion. Mark Alexander agreed to be Chair. Motion passed unanimously.

Bill Devine made a motion to have Vice Chair to be Deborah Nicholas. Pete Todoroff seconded the motion. Motion passed unanimously.

6. PUBLIC OFFICIAL REPORTS

A. Washoe County Commissioner Marsha Berkgigler (update provided by County Liaison Sarah Tone)
She is out of the area – she apologizes; AB 46 the state legislature to address imposing additional taxes for WC school district – Oct. 15, 4pm, 1001 9th Street, commissioner chambers. Watch it washoecounty.us/wctv. You can email the commissioner. The Oct. 15th meeting is the last schedule meeting. FAQ on feature page AB 46 page for info. Call Sarah if you need assistance. You guys are the voice of the community and you help her understand the concerns in the community. She is dedicated to this board. You can always call Sarah, or the Commissioner. Pete Todoroff asked about

the sewer pipe on Tirol; Sarah Tone said IVGID can answer those questions, and she can pass on the comments. Permits on the fast tract to meet the Oct. 15 deadline.

7. * PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES

A. Washoe County Sheriff Office (WCSO) – Report on public safety issues and concerns. Information about WCSO is available online at www.washoesherriff.com or 775-328-3001. No Representative present; Sarah Tone clarified if the person on patrol is on a call, they can't make the CAB meeting.

8. * UPDATE FROM WASHOE COUNTY COMMUNITY SERVICES – Dave Solaro, Washoe County Acting Community Services Director provided an update. 5 departments merged into one department – PW, Building, Community, Water Sewer, Parks/Rec merged into one department and restructured. We have several divisions. Contact card for community service department – provides storm water program on County owned streets, snowplowing, ice control, street maintenance, engineering, community, and building. Dave introduced Dwayne Smith – engineering division: summer road projects and erosion control projects. Fine sediment reduction and keeping it out of the lake through grant funding by forest services. We have also entered into agreement with NDP – 5 year of 65 year commitment to improve the lake clarity. Sand filters take the run off; rain garden on Village to remove fine sediment particles. We are currently designing the next phase – central Incline phase 1; 2016 phase 2; 2017 phase 3, and East Incline. We are looking for the most effective way to remove sediments and cost effective. Crushing of materials on the road way – we have high efficiency sweepers; stream restoration. Air quality is on the radar. Mark Alexander asked about the gas line being replaced and the contractor didn't use the same high caliber sweepers as Washoe County. Chips and dust went into the run off – Washoe County attempted to recover with vacuum truck. Someone needs to look at the scope of work and consider the run off of the project. Dwayne said they will work with the gas company; they will patch up the road to our quality. Dwayne thanked everyone, emphasized that the message will be passed on to our partners. Dave Zeigler – asked about Stateline changes of the area – Boulder Bay. Where is that project? Dave Solaro – we are involved, but I don't know where the project is at. We are involved with the permitting process as well as CAB. We do have staff to monitor the boulder bay issue. I can look into that for you. Pete Todoroff said they are waiting for financing. Mark Alexander said Roger or Heather can give us an update.

Andy Whyman – what grant money and where does it come from? Dave Solaro said EPA, Nevada Statelands, and US forest service. We contribute into these projects; TRPA funds for the County Match. We provide project management services. 2.5 million; 2.3 million phase 1; 3 million phase 2.

Judy Miller asked about Fairway Fairview infiltration basin maintenance. Who do we call if it over flows. Dwayne said he is happy to help, or Dave is a good contact, and assured they do maintain these projects. Dave Solaro said, currently our road crew is working on a work plan for the next season for our IV project. We are working through that. Judy asked if they are prone to failure; what happens if it won't filter anymore. Does Washoe County maintain them in other locations? Dave Solaro said yes, but this is the first of this type of use.

Dave Solaro – Snow removal; re-affirm that we take snow very seriously. #1 is safety. Make sure that chief Brown can get to his locations. Want to make sure the school bus can get to school, and Sherriff make its patrol. There are priority streets – priority #1 get open by 7am in the morning. If it's a steady snowfall – we focus on priority #1 streets; if it's a light snow, then we can get to priority #2, #3 streets. We have 9 routes in Incline. Priority #3 were pedestrian paths, so we learned about last year, and need to work into our plan this year. 8 loader plows; 2 regular plow trucks; and 2 small plow trucks. Our crew has years of experience. We try to wait til 3am in the morning in order to keep them plowing all day long if it begins to snow around 9pm. We pre-plan for every storm. 328-2180 roads department; call 833-5555 to find out if it's a red or green day to park on the streets. Kevin Lyons asked if they have GPS tracking on the trucks. Dave Solaro said we don't, however, we are looking at having those in the sanders so we can track where we dropped and need to pick it up sand. Dave Solaro said on garbage day, please keep your garbage cans on your property out of the right of way.

9. UPDATE ON CITIZEN ADVISORY BOARD PROGRAM – Sarah Tone, Washoe County Liaison will provide an update on the Washoe County Citizen Advisory Board Program stone@washoecounty.us, 775.328.2721. Information on the CAB program is available at www.washoecounty.us/cab

Highlight changes: Streamline and help communicate with the community. Online email program that automatically updates everyone of event in community. Agenda, posting, notifications, events, warnings – great tool by informing community. www.washoecounty.us/cmail. We created agenda reservation forms – fill out online or hand written forms. Submitted to CAB chair or to CAB recording secretary. www.washoecounty.us/cab. (they don't have to fill it out if they talk to cab members or speak during public comment). CAB chair has authority over who what items make the agenda.

3 active CABs: WTM, IV/CB, South Meadows – we had more applicants than positions; congratulations on that success. Oct. 16 – Open Meeting Law training program who couldn't attend the first time, new members, or repeat members. Procedures, policy and open meeting law. We appreciate your feedback. Andrea Taverner is the contact for administrative tasks; Misty will help with Open meeting law, agenda items, etc. Sarah Tone is here for broader issues.

Sarah Tone – please help get the word out on Cmail; 4 posting location including the meeting location. Encourage you to take it out and post and spread the word. Judy Miller – can the Bonanza have it for the newspaper each meeting? Sarah Tone said she can send Kevin MacMillan a calendar. Locations were posted at the top of the agenda.

Andrew Whyman – Attendance was an issue when it was once a month; need to get people interested especially since it's only 4 times a year. Suggestions: have a short article about what the CAB did this week; Is there a way to interact with the CAB; relevance – if you can get the issue of rentals on people's mind, win or lose, they will be interested.

Jessica Jamison – new homeowner in Incline. Hold a working session for new homeowners to start to network. There are a few community forums to network. The more they get invested in our community, there might be less issues. We might not know a lot about defensive space or bear boxes. Host them for homeowner for fall or spring. I would be interested in helping out.

10. DISCUSSION ON MEETING DATES AND POSSIBLE SPECIAL MEETING – Incline Village Crystal Bay CAB members will discuss meeting dates and consider hosting a special meeting on either October 28, 2013 or November 25, 2013.

Option of holding a special meeting proposed.

Bill Devine made a motion to hold a special meeting on Oct. 28, Kevin Lyons seconded the motion. Motion passed unanimously.

11. * CHAIRMAN/BOARD MEMBER ITEMS –

Update:

Kevin Lyons talked about 'Flash' – system to interact in between the elections; received good feedback with survey. Mark Alexander talked about Alert ID – alert system; zone it to your residents. Useful tool. Track what is going on in our neighborhood as well as our family's neighborhood and become aware if there were any instances.

Want on the next agenda item:

- Rental issues - Get the history on the study/ordinance.
- Gerry Eick – bear issue/trash – WC commissioners tabled that agenda item. 2 possible agenda items at the IVGID level. Might want to consider this an agenda item. Get County buy-in with course of action regarding bears (may not make it for the next agenda meeting).
- Boulder Bay update – Get Roger or Heather (can be put off for future meeting – not pursuing it now with tight Oct. 15 deadline).
- Orbit station is it County jurisdiction – it's an eye sore; what has been done.
- The old Elementary school – what is the county going to do about those buildings.
- IVGID representative and Fire Department update on the agenda regularly.

12. * PUBLIC COMMENT – *No Public Comments were made.*

13. ADJOURNMENT - Bill Devine made a motion to adjourn the meeting; Deborah Nicholas seconded the meeting. Motion passed unanimously. Meeting was adjourned at 7:30pm.

Number of CAB members present: 7

Number of Public Present: 11

Presence of Elected Officials: 0

Number of staff present: 4

Submitted By: Misty Moga