



## **Meeting Minutes Draft**

**MONDAY, APRIL 23, 2012**  
**6:30 P.M.**

***DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.*

Minutes of the regular meeting of the Incline Village/Crystal Bay Citizen Advisory Board held APRIL 23, 2012 at the 893 Southwood Blvd., Incline Village, NV.

**1.\* CALL TO ORDER**

**2.\* ROLL CALL/DETERMINATION OF QUORUM - ALL TO ORDER** - Bea Epstein, Mark Alexander, Patrick McBurnett, Deborah Nicholas, Mike Sullivan, Dave Zeigler. Alternates: Gerald W. Eick (IVGID), Geoff Zahler. Excused absence: Guy Burge.

**3.\* PUBLIC COMMENT** – Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item. Comment under this item will be limited to three minutes per person.

Xiomara Rodriguez – Democrat running for congressional seat #2. 20 year coast guard experience. Jumping in to protect and save. She passed out her information.

**4. APPROVAL OF AGENDA FOR APRIL 23, 2012** – Any modifications to the three minute per person time limits for public comment and/or public testimony will be set by the Chair during this item, but will be not less than two minutes per person. Deborah Nicholas approved the agenda, Mark Alexander seconded the approval of the agenda.

**5. APPROVAL OF MINUTES FOR THE MEETING OF MARCH 26, 2012** – Mark wanted to make sure that his input would be in the body of the minutes regarding the tower. David Zeigler approved the minutes with correction, Mike Sullivan seconded the motion.

**6.\* REPORTS AND UPDATES** – **The following reports and updates will be limited to five minutes each.** (These items are informational only and no action will be taken by the CAB.)

**A.\* Updates/Announcements/Correspondence**

David Zeigler made the following announcements:

- Opening for CAB member seats and Planning Committee.
- Junk the Junipers- April 29
- Recharge Nevada Economic Development Summit
- IVGID Board Meeting

**B.\* Washoe County Sheriff's Office, Incline Substation Items**

**Sheriff Jeff Clark, Patrol Division reported:**

- Accident on truck ramp; fatality.
- Last night – SWAT came out to a domestic violence. Criminal charges. Person started firing guns. He is in custody. High school opened up for those who had to be evacuated.
- Accidents on 431 – The truck ramp is a state issue. Today, the ramp stopped the truck, but the load of lumber killed the driver. Bea Epstein said that the state should put signs up to indicate the grade percentage.
- House watch – patrol visit by the house. Very easy process/form to complete. Mark Alexander thanked Jeff Clark for that.
- We are trying to do everything we can not to have these budget cuts an impact on our service on you.
- John Breternitz- The 4.5% equated to \$4million. Managers recommend in \$2mill+ and that will be vacant spots. The revenues aren't there like they use to.
- Mark Alexander said to consider the demographics – resource pool.
- The county has done a great job on spending; when we are trying to keep certain positions full, and can't fill some, we can't pull from our resources.
- We receive \$20million in government grants.

**C.\* Washoe County Road Department, Incline Station Items** – No representative was present.

**D.\* North Lake Tahoe Fire Protection District Items** – No representative was present.

**E.\* IVGID Items**

Gerry Eick gave a report:

- Staff is working hard to get the golf course open. Want to believe they will be open ahead of schedule.
- Preston Field/building renovation completed
- Reno/Tahoe Auxiliary – proposed pier at SB
- SB boat launch – May 1. Are kayaks inspected? Don Epstein believed they will be inspected.
- IVGID Board Meeting Wednesday
- Golf course rates: Key rates will be presented at May 9<sup>th</sup>

**F.\* Washoe County Updates**

- John Breternitz was on accident site today
- I miss spoke and said there wasn't a vote regarding the cell tower – but there was a vote. I wanted it to be one the recorded that I miss spoke, and there was a vote
- 30 budget presentation; 4.5% to be made up. Recommendations from managers are released this week.
- He reviewed all the different areas of services that have been cut and reduced.
- Hours at the library will be likely shortened – the Library board sets those hours. Bea said she believes we have access to the SNC library.
- A lot of support for Sheriff's department
- Wednesday & Thursday – North shore at the Chateau. TRPA has a regional plan update input; threshold evaluations, and transportation. Presentations and public comment. South shore on Thursday. Public comment is important.
- Anyone is welcome to make comment
- Kayak inspection – Tahoe Keepers website. Watch a video and take a test; you received a certification, and you receive a decal to put on your kayak. Public outreach.

7. **NEW BUSINESS** – (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)

**A.\* 2012 CAB Annual Recruitment** - Bea Epstein spoke about recruitment. There are 3 members on the board who can't renew their term. Please let everyone in the community that we need them to step forward and volunteer and join the CAB. It is a very important function. Bea thanked those members who have served.

**B.\* Lake Tahoe Nevada State Park General Management Plan Update** - Jay Howard, Lake Tahoe Nevada State Park provided an update the park master plan including Sand Harbor.

- Sand Harbor/Spooner/Cave Rock
- Jay gave a presentation and General Management Presentations
- Jay handed out comment cards
- We want to reach out to our local community
- Kevin McMillian said he will contact Jay to get info
- Public workshop – general management plan update -
- Park staff
- Working with ascent environmental co to help put this together.
- Purpose of the workshop – gather info and ideas; resource information and planning issues  
Guiding principles of the park- visitor experience, customer service, environmental/regional stewardship, financial: revenue and cost saving. Concessions are enhanced services to the customers. Public-private partnerships (boat rental, and expand down to cave rock, kayak rentals). Spooner lake concession has not opted to continue to do cross country. 27 years. Spooner ski concessions – equipment rentals on the trails. Snowshoes, snack, drink. Want to get bike rental in the summer.
- Protecting natural and cultural resources/history.
- 4 management areas – Sand Harbor, Spooner Backcountry, Cave rock, and Van Sickle bi-state park.

- Opened Van Sickle last year – access road and parking lots
- Snapshots of each management area
- Capacity study
- Challenges and opportunities
- We are in the process of public participations; pulling together known information regarding the park.
- The community is important and valuable.
- Recommendation: please have someone manage the boat ramp better to prevent congestion.
- Jay said we need a staging area for boats.
- Seasonal Staff – 20
- What is GMP?
  - A long range park a management and development strategy
  - Based on current and projected visitation, needs and resource conditions.
  - Provides basic principles for use, resources, management and operations.
  - Our master plan is overdue.
  - It's about operations, management, and upgrades.
  - Goal for completion of this plan is the end of this year.

Contact at Jay Howard: 775-831-0494 X229

**C. Possible Meeting Time Change** — Discussion and possible recommendations to change the IV/CB CAB meeting time to 5:30pm instead of the current time of 6:30pm.

It would make it easier for the commission here, for the public, and members.

Mark Alexander – what is the downside? There isn't any downside.

Mike Sullivan – works for me

Mike Sullivan made a recommendation to move the IV/CB CAB to 5:30pm instead of 6:30pm; Patrick McBurnett seconded the recommendation to move it 5:30 instead of 6:30, all those in favor. Next meeting will be May 21, 6:30pm, however, effective for the July meeting, the meeting will be 5:30pm.

**8. OLD BUSINESS –**

**A. Update on the Health Clinic** – This item has been postponed to the July meeting.

**9.\* CHAIRMAN/BOARD MEMBER ITEMS** – This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas. The CAB will not discuss matters raised during this item.

- **Next Agenda Items:** (Items for the May 23, 2012 meeting must be submitted to the Chair by July 9, 2012).
  - **Health clinic item – David Zeigler will contact Portia Adams.**

**10.\*PUBLIC COMMENT** – Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda as an action item. Comment under this item will be limited to three minutes per person, unless modified by the Chair during the approval of this agenda.

**11. ADJOURNMENT – David Zeigler made a motion to adjourn the meeting, Mike Sullivan seconded the motion to adjourn the meeting. 7:46pm.**