



INCLINE VILLAGE • CRYSTAL BAY CITIZEN ADVISORY BOARD
LAKE TAHOE

Draft Minutes
MONDAY, NOVEMBER 28, 2011
6:30 P.M.

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

1.* CALL TO ORDER

2.* ROLL CALL/DETERMINATION OF QUORUM – Mark Alexander, Guy Burge, Bea Esptein, Deborah Nicholas, Mike Sullivan, Dave Zeigler. Excused Absent: Patrick McBurnett, Gerald Eick, Geoff Zahler.

3.* PUBLIC COMMENT – No public comments were made.

4. APPROVAL OF AGENDA FOR NOVEMBER 28, 2011 – Mark Alexander made a motion to approve the agenda for November 28, 2011, Deborah Nicholas seconded the motion.

5. APPROVAL OF MINUTES FOR THE MEETING OF SEPTEMBER 26, 2011 – David Zeigler made a motion to approve the minutes for the meeting of September 26, 2011, Mike Sullivan.

6.* REPORTS AND UPDATES – The following reports and updates will be limited to five minutes each.

A.* Updates/Announcements/Correspondence – David Zeigler talked about the following updates: RTC planning workshop on December 7th. Annual bid for volunteers for income tax preparation. Updates were given to the recording secretary to be added to the minutes.

B.* Washoe County Sheriff's Office, Incline Substation Items – Sheriff **Bill Devine gave the CAB an update on the County Sheriff activities:** Bill commended the IV/CB CAB for the orderly structure of the meetings. Bill had no specific reports. Remind everyone about road safety with the weather and snow removal. Lock your doors, park in lit areas for safety. Make it look like you are home if you are on vacation. Call if you see suspicious activity. There is an official 'house watch' program to join when going out of town. County Sheriffs were involved with evacuations due to the Caughlin Ranch fire. Looting happening in those neighborhoods. Mark Alexander: commends Sheriff and Fire Department for their efforts.

C.* Washoe County Road Department, Incline Station Items – Dick Minto, Road Supervisor, introduced Bill Oroszi, Roads Division Director who reported on road maintenance and snow removal in Incline Village/Crystal Bay. Dick Minto said you shouldn't see any difference in service with the transition. We are committed to provide good service. Same telephone number to reach Bill Oroszi. Bill Oroszi said all resources will stay in place except for one loader plows. The first storm went well. As long as we have the same resources, we will provide the same services. All the plow operators are familiar with the area.

D.* North Lake Tahoe Fire Protection District Items – No representative was present to give a report.

E.* IVGID Items – General Manager, Bill Horn, or an IVGID representative will give an update on the various IVGID projects and will report on any upcoming events.

- December 14th – Bill Horn spoke regarding the water bond. Approved by all parties. Ozone plant was planned for renovation. This past summer, the UV system was installed and the upgrade.
- New Diamond Peak Ski Resort manager – Brad Wilson. He is eager to open early.
- Working with Fire District and School Board about the Property Tax.
- On November 15, the 9th circuit court heard lawsuit.
- Ethic commission complaints – our attorneys asked them to drop them.
- ½ million repair of the skier services building is done.

- Preston is moving along. They have a deadline of January 1st 2012. ADA compliant.
- Several buildings in the District aren't ADA compliant.

F.* Washoe County Updates

- County Commissioner John Breternitz may be present to provide an update on County issues.
- Sarah Tone, County Liaison is available to answer questions and concerns. Please feel free to contact her at STone@washoecounty.us or 775.328.2721. To sign up to receive email updates from the County, visit www.washoecounty.us/cmail. The written County updates are available online at www.washoecounty.us/cab (follow the link to your CAB).

7. NEW BUSINESS

A. **Variance Case No. VA11-007** – Property owner Tim Sauer provided large scale drawings and hand outs regarding information on the project. Tim reviewed the property. Property was built without a garage. The existing property line is 28 feet from the edge of the road. The driveway and lot is very steep; 40 foot cliff on opposite side of the road. The project is to build a two car garage. Hired an architect to work with what Washoe County would support. This plan is being reviewed by Washoe County on Thursday, December 1. Different variations of the plan were considered. The only way to do this project is to dig out the slope and build in a structure. The variance requested is for the front entrance structure. The garage doesn't need a variance, but the entrance requires one. Tim reviewed the site plan which showed the existing property lines and proposed structure. This variance would help reduce the slope hazard and create more parking. Tim reviewed the Washoe County findings, and showed pictures of neighboring homes and variances to those structures.

CAB member discussed the project: With the current plan, only one tree will be removed. Wassou road is approximately 20 feet wide at the entrance of your drive way. It's very difficult for two cars to pass. If Wassou Road was ever widened by Washoe County or by Boulder Bay, how would the current variance case affect their ability to do so; the property is 28 feet from the road, so there is room if they ever widen the road. The project requires the variance to move forward, and then it will go to the TRPA. By May 15th, the project can break ground.

- CAB member Mark Alexander, a Crystal Bay resident, said he prefers the structure be set back into the property, instead of the current plan. Mark explained some potential plans about 'Wellness Way' and the Boulder Bay project. Mark said he thought Wassou Road, as well as surrounding streets, would be altered by the Boulder Bay project.
- Dick Minto advised Tim to have his engineer and architect meet with Washoe County and Boulder Bay. It could be a win/win situation for the property owner if they altered the road to raise the elevation. The County is requiring Boulder Bay to update the roads.
- Chairperson Bea Epstein suggested to Tim that he contact Brian Helms about the Boulder Bay plans. Boulder Bay has to do all the road improvements. The CAB members agreed that his project team should work with Boulder Bay. This variance case should be recommended or approved, however, we suggest the owner develop a relationship with Boulder Bay for the mutual advantage

Dave Zeigler made a motion to recommend approval of this variance case with further coordination between Boulder Bay and Washoe County. Guy Burge seconded the recommendation. Those in favor of the motion: Deborah Nicholas, Mike Sullivan, David Zeigler, Guy Burge, Bea Epstein. Those opposed to the motion: Mark Alexander. The motion passed due to member majority support.

B.* Update on What the Sheriff's Office is Doing to Combat Graffiti – No representative present– postponed to next meeting.

C.* Incline Justice Court – Judge Alan Tiras gave a brief update for the Incline Justice Court. Recommendations from the studies: Consolidation of Washoe County with Reno Justice Court. The data was incorrect – faulty data. The case loads were miscounted. We were able to avoid the possibility of the consolidation. Tiras passed out a document indicating a timeline of case loads. We re-organized the structure of the court. Community work service

will be dealt through the court instead of constable. We are launching a website with information, answers to common questions and forms free to the public. IVCBcourt.com.

- Judge Tiras explained Alternative Sentencing: order them to community work service instead of jail. It's not our preference to sentence them to jail, but will if necessary. Would rather order them to community work because often they make more desperate actions after they get out of jail than the original offense. Community work might include cleaning up after 4th of July, and helping set up for events. These are generally good people who make a mistake.
- Constabulary services: we have reassumed a lot of duties that were given over to the constable's office. Re-organizing allows Tiras to keep tabs on what is going on with everyone and their sentencing. We were talking about moving, but we remodeled our current location.
- Monitoring post sentencing: with counseling – we get monthly updates, check-ins, monitor home confinement. Technology can detect substances. We are implementing a 'knock and talk' program. Talk to those who we have jurisdiction over post sentencing. We can monitor them that way to check to see if they are in compliant.

8. OLD BUSINESS – No Old Business Items.

9.* CHAIRMAN/BOARD MEMBER ITEMS – Next Agenda Items: (Items for the March 26, 2012 meeting must be submitted to the Chair by March 9, 2012).

- **New proposed time for meetings to be 5:30 instead of 6:30.**
- **Permit process – Don Jeppson, Director of Washoe County Building and Safety Department**
- **Sheriff Office update on combating graffiti (re-scheduled from 11/28 meeting)**

10.*PUBLIC COMMENT – David Zeigler gave an update regarding the property being built on Lakeshore and Hwy 28. The property didn't need variance case reviews. It complied with all the rules and regulations of the county. If we had any questions, to call Roger Pelham. David also talked about permits and surcharges for Incline Village. David explained the evaluation system. Document will be included into the minutes.

11. ADJOURNMENT – Mark Alexander made a motion to adjourn the meeting, Mike Sullivan seconded the motion. The meeting adjourned at 7:47pm.

Respectfully Submitted by Misty Moga