



## **NOTICE OF MEETING AND AGENDA**

**MONDAY, JULY 25, 2011  
6:30 P.M.**

**Incline Village GID Meeting Room  
893 Southwood Blvd., Incline Village, Nevada**

**Agenda order.** Items on this agenda may be taken out of order, combined with other items on this agenda for consideration, removed from the agenda or delayed at any time.

**Action items; public testimony on action items.** Items on this agenda on which action may be taken are identified by the words "for possible action" next to the topic. Before action is taken on each action item, public testimony will be heard. Each speaker must fill out a "Request to Speak and/or Submit Comments for the Record" sheet, must discuss only the agenda item being considered, and must limit testimony to three minutes, unless a longer time is announced when the agenda is approved at the beginning of the meeting. Public comments on other matters not on the agenda may be heard during the Public Comment item.

**Public comment by email.** If you are unable to attend this meeting, you may provide your comments and thoughts to the CAB by email at [IV-CBCAB@washoecounty.us](mailto:IV-CBCAB@washoecounty.us). The Nevada Open Meeting Law precludes CAB members from responding to your email, but your comments may be read and/or entered into the record at the meeting by the CAB members.

**Special accommodations.** Facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language, interpreters, or assisted listening devices) at the meeting should notify Washoe County Community Development, at 775.328.3600, two working days prior to the meeting.

**County Liaison.** Your County Liaison is available to answer your question and concerns. Please contact Lorrie Adams at [STone@washoecounty.us](mailto:STone@washoecounty.us) or 775.328.2721.

**Posting of agenda; website location.** Pursuant to NRS 241.020, this notice has been posted at the following Locations: The Chateau At Incline Village™, 955 Fairway Blvd.; Incline Village GID Offices, 893 Southwood Blvd.; Incline Village Post Office, 770 Mays Blvd., Suite 1; Incline Village Public Library, 845 Alder Avenue, Incline Village, Nevada; Crystal Bay Post Office, 26 Highway 28, Crystal Bay, Nevada; and Washoe County Administration Complex, 1001 E. Ninth Street, Reno, Nevada; and may be accessed on the County's website at [www.washoecounty.us/cab](http://www.washoecounty.us/cab), then choose the Incline Village/Crystal Bay CAB Home Page Link.

- 1. CALL TO ORDER**
- 2. ROLL CALL/DETERMINATION OF QUORUM**
- 3. APPROVAL OF AGENDA FOR THE MEETING OF JULY 25, 2011 (for possible action).** - Any time limits for public comment and/or public testimony will be set by the Chair at the beginning of the meeting, but will be not less than three minutes per person.
- 4. APPROVAL OF MINUTES FOR THE MEETING OF JUNE 27, 2011 (for possible action)**
- 5. REPORTS AND UPDATES** – The following reports and updates will be informational only and no action will be taken and will be limited to five minutes each.
  - A. UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** – This item is limited to updates and announcements from CAB members, or review of correspondence received by the CAB. The CAB will not discuss or take action on matters raised during this item. CAB files and correspondence, which are part of the public record, are on file in the Washoe County Community Development Department and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County.
  - B. WASHOE COUNTY SHERIFF'S OFFICE, INCLINE SUBSTATION ITEMS** – A representative from the Incline Substation will report on public safety and recent calls for service.
  - C. WASHOE COUNTY ROAD DEPARTMENT, INCLINE STATION ITEMS** – Dick Minto, Road Supervisor, will report on road construction and repair in Incline Village/Crystal Bay.
  - D. NORTH LAKE TAHOE FIRE PROTECTION DISTRICT ITEMS** – A representative from the Fire District will report on fire protection and safety issues.
  - E. IVGID ITEMS** – General Manager, Bill Horn, or an IVGID representative will give an update on the various IVGID projects and will report on any upcoming events.
  - F. WASHOE COUNTY UPDATE AND LIAISON REPORT**
    - County Commissioner John Breternitz may be present to provide an update on County issues.

- Sarah Tone, County Liaison for Districts 1, 2, and 3 is available to answer questions and concerns. Please feel free to contact her at [stone@washoecounty.us](mailto:stone@washoecounty.us) or 775.328.2721. To sign up to receive email updates from the County, visit [www.washoecounty.us/cmail](http://www.washoecounty.us/cmail). The written County updates are available online at [www.washoecounty.us/cab](http://www.washoecounty.us/cab) (follow the link to your CAB).
6. **PUBLIC COMMENT** – Any person is invited to speak on any topic that is not listed as an action item on this agenda (public testimony will be received during each action item). Each speaker must fill out a “Request to Speak and/or Submit Comments for the Record” sheet, may discuss any matter not listed on the agenda as an action item, and must limit comments to three minutes. The comments may be discussed, but action may not be taken on any matter raised during this Public Comment period until the matter is specifically listed on a future agenda as an action item. Comments are to be made to the CAB as a whole.
7. **NEW BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)
- A. Detached Accessory Dwelling Administrative Review Case No. DADAR11-004 for Steve Anderson (for possible action)** – To establish a Detached Accessory Dwelling (DAD) unit of 1,188 square feet. The parcel is located at 1645 Pine Cone Circle in Incline Village (APN 130-241-62), is 1.25 acres in size, is zoned Low Density Suburban (LDS), and is located within the Tahoe Area Plan. This request is authorized in Article 306, Accessory Uses and Structures, in the Washoe County Development Code, is in Commission District 1, within Section 23, T16N, R18E, MDM, Washoe County, Nevada. Staff Representative: Roger D. Pelham, MPA, Senior Planner, 775.328.3622, [rpelham@washoecounty.us](mailto:rpelham@washoecounty.us). Detached accessory dwelling are administratively reviewed by the Director, Department of Community Development. The Director considers all public comments in the review. Comments received during the CAB meeting will be sent directly to the assigned staff planner; all other citizen comments should also be sent directly to the assigned staff planner.
- B. Election of Officers (for possible action)** – Elections will be held to elect the Chair, Vice Chair and Secretary for the 2011-2012 Term of Office.
8. **OLD BUSINESS**
- A. Update on the Health Clinic** – Portia Adams will give an update on the Village Family Health Clinic, a subsidiary of Nevada Health Center. This item is for information only and no action will be taken by the CAB.
9. **CHAIRMAN/MEMBER COMMENTS** (This item limited to announcements of topics/issues posed for future workshops/agendas).
- **Next Agenda Items:** (Items for the September 26, 2011 meeting must be submitted to the Chair by September 12, 2011).
10. **ADJOURNMENT (for possible action)**

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Bea Epstein, Chair – 775.833.3963 (h)

CAB Program – 775.328.3612

Citizen Advisory Board Members: Mark Alexander, Guy Burge, Patrick McBurnett, Deborah Nicholas, Mike Sullivan, Dave Zeigler. Alternates: Gerald W. Eick (IVGID), Geoff Zahler.